

## Freedom of Information Requests and Responses – 19/08/2016

FOI Request	Response																		
<p><b>Date received: 19 January 2016</b></p> <p>You asked how many staff work at Education Scotland.</p>	<p><b>Date responded: 28 January 2016</b></p> <p>Please see the table below which answers your question fully and details staff figures as of 25 January 2016.</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 20%;">Headcount Figures</th> <th style="width: 20%;">Full Time Equivalent Figures</th> </tr> </thead> <tbody> <tr> <td>Total</td> <td>354</td> <td>343.57</td> </tr> <tr> <td>Permanent</td> <td>274</td> <td>265.17</td> </tr> <tr> <td>Seconded</td> <td>56</td> <td>54.4</td> </tr> <tr> <td>Temporary</td> <td>15</td> <td>15</td> </tr> <tr> <td>Fixed Term Appointment</td> <td>9</td> <td>9</td> </tr> </tbody> </table>		Headcount Figures	Full Time Equivalent Figures	Total	354	343.57	Permanent	274	265.17	Seconded	56	54.4	Temporary	15	15	Fixed Term Appointment	9	9
	Headcount Figures	Full Time Equivalent Figures																	
Total	354	343.57																	
Permanent	274	265.17																	
Seconded	56	54.4																	
Temporary	15	15																	
Fixed Term Appointment	9	9																	

FOI Request	Response										
<p><b>Date received: 20 January 2016</b></p> <p>You asked how many inspectors have been employed by Education Scotland in each of the past ten years.</p>	<p><b>Date responded: 15 February 2016</b></p> <p>The number of school inspectors employed in each year takes into account the different inspection frameworks in place over this period of time. School inspectors are not allocated to individual local authorities, but are deployed to inspect schools and other education settings across Scotland including early years, psychological services, colleges, community learning and development, and prison education. Individual inspectors typically inspect across a number of sectors.</p> <p>Please find the information you requested in the table overleaf.</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 60%;">Year</th> <th style="width: 40%;">Number of HMI FTE</th> </tr> </thead> <tbody> <tr> <td>2005</td> <td>80</td> </tr> <tr> <td>2006</td> <td>87</td> </tr> <tr> <td>2007</td> <td>78.8</td> </tr> <tr> <td>2008</td> <td>79.45</td> </tr> </tbody> </table>	Year	Number of HMI FTE	2005	80	2006	87	2007	78.8	2008	79.45
Year	Number of HMI FTE										
2005	80										
2006	87										
2007	78.8										
2008	79.45										

## Freedom of Information Requests and Responses – 19/08/2016

	2009	80.54
	2010	83.48
	2011	81.93
	2012	61.97 (seven Child Protection Inspectors transferred to the Care Inspectorate during 2011)
	2013	57.3
	2014	62.38
	2015	66.83
	2016	66.45 (including nine new appointments due to start by March/April 2016)

FOI Request	Response
<p><b>Date received: 7 March 2016</b></p> <p>You asked for the most recent data in respect of the numbers of:</p> <ol style="list-style-type: none"> <li>1. Alternative education establishments (pupil referral units or similar) in Scotland.</li> <li>2. Students in alternative education establishments (pupil referral units or similar) in Scotland.</li> </ol>	<p><b>Date responded: 16 March 2016</b></p> <p>The term 'pupil referral units' is not used in Scotland therefore, the phrase 'alternative education establishments (pupil referral units or similar)' has been understood to be either 'special schools' or 'special units within mainstream schools'.</p> <p><i>The Education (Additional Support for Learning) (Scotland) Act 2004</i> places duties on local authorities, and other agencies, to provide additional support where needed to enable any child or young person to benefit from education. The information provided below may not fully represent the most up-to-date data, which would only be known by the local authorities who themselves are engaged in the assessment and response to children and young people's needs.</p> <p>From the national pupil census data for 2015, there are 144 special schools in Scotland; 6,920 pupils attend these special schools. <sup>1</sup></p>

<sup>1</sup> <http://www.gov.scot/Topics/Statistics/Browse/School-Education/dspupcensus/dspupcensus15>; table 4.1

## Freedom of Information Requests and Responses – 19/08/2016

From intelligence captured through Education Scotland’s engagement with local authorities, 14 local authorities have indicated the special units that are currently operating; the most up-to-date data available to Education Scotland indicates that there are 132 special units/provisions within these 14 local authorities.

The 2015 pupil census gives further information:

**From National Pupil Census; table 2.5a:**  
**Integration of primary pupils (total) with Additional Support Needs, 2015<sup>2</sup>**

Nature of attendance	Additional support needs
2015	79,839
Time spent by pupils in mainstream classes	
All the time in mainstream classes	77,285
$\frac{3}{4}$ or more but less than all time in mainstream classes	360
$\frac{1}{2}$ or more but less than $\frac{3}{4}$ of the time in mainstream classes	710
$\frac{1}{4}$ or more but less than $\frac{1}{2}$ of the time in mainstream classes	277
Some time, but less than $\frac{1}{4}$ of the time in mainstream classes	404
No time in mainstream classes	803

**From National Pupil Census; table 3.5a:**  
**Integration of secondary pupils (total) with Additional Support Needs, 2015<sup>3</sup>**

<sup>2</sup> <http://www.gov.scot/Topics/Statistics/Browse/School-Education/dspupcensus/dspupcensus15>; table 2.5

<sup>3</sup> <http://www.gov.scot/Topics/Statistics/Browse/School-Education/dspupcensus/dspupcensus15>; table 3.5

## Freedom of Information Requests and Responses – 19/08/2016

		Additional support needs
	Nature of attendance	
	2014	59,234
	2015	66,433
	Time spent by pupils in mainstream classes	
	All the time in mainstream classes	64,229
	$\frac{3}{4}$ or more but less than all time in mainstream classes	951
	$\frac{1}{2}$ or more but less than $\frac{3}{4}$ of the time in mainstream classes	328
	$\frac{1}{4}$ or more but less than $\frac{1}{2}$ of the time in mainstream classes	137
	Some time, but less than $\frac{1}{4}$ of the time in mainstream classes	152
	No time in mainstream classes	636

FOI Request	Response
<p><b>Date received: 16 March 2016</b></p> <p>You asked to be provided with information which relates to the organisation's Wi-Fi contract(s) especially around managed guest and visitor Wi-Fi.</p>	<p><b>Date responded: 11 April 2016</b></p> <p>We do not currently have any contracts for the supply of guest Wi-Fi in Education Scotland.</p> <p>As a Scottish Government body we use the Scottish Government corporate IT platform Scots. As part of this shared service provision there is a corporate Wi-Fi solution called OnScots. This is not available to guests as it is only available to users of the Scots network on Scots corporate network devices. This is part of the supplied shared service we use for corporate IT and there is not a specific contract or details for this part of the service.</p>

## Freedom of Information Requests and Responses – 19/08/2016

FOI Request	Response
<p><b>Date received: 17 March 2016</b></p> <p>You asked the following:</p> <ol style="list-style-type: none"> <li>1. How long do you keep laptops or computers for in your department?</li> <li>2. How much was spent in 2015 in replacing computer equipment?</li> <li>3. What is your department's policy on the disposal of computer equipment? Do you use an approved disposal service or does it go for a general sale/auction?</li> </ol>	<p><b>Date responded: 4 April 2016</b></p> <p>The answer to your questions are:</p> <ol style="list-style-type: none"> <li>1. As a Scottish Government Agency and users of the Scottish Government IT system called Scots, Education Scotland follows the standard replacement policies in place for this network. Laptops have an expected life span of around 3-4 years. For desktop computers we follow the advice of our IT providers, the Scottish Government. They will notify us of a make and model of desktop going end of life and manage the replacement of these assets. The standard desktop replacement exercise on average takes place every 5 years.</li> <li>2. £10,133.47</li> <li>3. As a Scottish Government Agency and users of the Scottish Government IT system called Scots, we follow the standard replacement policies for Scottish Government. We use the disposal service offered by the Scottish Government for computer equipment. The disposal of kit is managed by Scottish Government IT Services stores in Saughton House and is not the responsibility of Education Scotland. The Scottish Government disposal service is provided as part of the desktop maintenance contract with NVT.</li> </ol>

## Freedom of Information Requests and Responses – 19/08/2016

FOI Request	Response																																						
<p><b>Date received: 4 April 2016</b></p> <p>You asked for information on Education Scotland’s contracts/agreements relating to the supply of gas, electricity and water.</p>	<p><b>Date responded: 7 April 2016</b></p> <p>The answer to your questions are:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="3" style="text-align: center;">Type of contract</th> </tr> <tr> <th style="text-align: center;">Electricity Supply (Non Half Hourly)</th> <th style="text-align: center;">Natural Gas Supply</th> <th style="text-align: center;">Water &amp; Waste Water</th> </tr> </thead> <tbody> <tr> <td><b>1. Unique Contract Key</b></td> <td>SP-11-010</td> <td>n/a</td> <td>n/a</td> </tr> <tr> <td><b>2. Current Provider</b></td> <td>EDF Energy Ltd</td> <td>Total Gas &amp; Power Limited</td> <td>Anglian Water</td> </tr> <tr> <td><b>3. Annual Average Spend</b></td> <td>£48,887</td> <td>£1,510.79</td> <td>£17,908</td> </tr> <tr> <td><b>4. Contract Duration</b></td> <td>3 years with an option for 3 one year periods.</td> <td>09//09/2015 – 31/03/2018</td> <td>01/03/2016 – 28/02/2019</td> </tr> <tr> <td><b>5. Contract Commence Date</b></td> <td>01/04/2013</td> <td>09/09/2015</td> <td>01/03/2016</td> </tr> <tr> <td><b>6. Contract Expiry Date</b></td> <td>31/03/2017 (currently extended by one year)</td> <td>31/03/2018</td> <td>28/02/2019</td> </tr> <tr> <td><b>7. Contract Description</b></td> <td>National framework agreement for the supply of electricity for the Scottish public sector. More</td> <td>Contract for the supply of natural gas to</td> <td>Provision of Water and Waste</td> </tr> </tbody> </table>					Type of contract			Electricity Supply (Non Half Hourly)	Natural Gas Supply	Water & Waste Water	<b>1. Unique Contract Key</b>	SP-11-010	n/a	n/a	<b>2. Current Provider</b>	EDF Energy Ltd	Total Gas & Power Limited	Anglian Water	<b>3. Annual Average Spend</b>	£48,887	£1,510.79	£17,908	<b>4. Contract Duration</b>	3 years with an option for 3 one year periods.	09//09/2015 – 31/03/2018	01/03/2016 – 28/02/2019	<b>5. Contract Commence Date</b>	01/04/2013	09/09/2015	01/03/2016	<b>6. Contract Expiry Date</b>	31/03/2017 (currently extended by one year)	31/03/2018	28/02/2019	<b>7. Contract Description</b>	National framework agreement for the supply of electricity for the Scottish public sector. More	Contract for the supply of natural gas to	Provision of Water and Waste
	Type of contract																																						
	Electricity Supply (Non Half Hourly)	Natural Gas Supply	Water & Waste Water																																				
<b>1. Unique Contract Key</b>	SP-11-010	n/a	n/a																																				
<b>2. Current Provider</b>	EDF Energy Ltd	Total Gas & Power Limited	Anglian Water																																				
<b>3. Annual Average Spend</b>	£48,887	£1,510.79	£17,908																																				
<b>4. Contract Duration</b>	3 years with an option for 3 one year periods.	09//09/2015 – 31/03/2018	01/03/2016 – 28/02/2019																																				
<b>5. Contract Commence Date</b>	01/04/2013	09/09/2015	01/03/2016																																				
<b>6. Contract Expiry Date</b>	31/03/2017 (currently extended by one year)	31/03/2018	28/02/2019																																				
<b>7. Contract Description</b>	National framework agreement for the supply of electricity for the Scottish public sector. More	Contract for the supply of natural gas to	Provision of Water and Waste																																				

## Freedom of Information Requests and Responses – 19/08/2016

		information is available at <a href="#">Electricity Agreement Framework</a>	Education Scotland at 7 Tom Johnston Road, West Pitkerro, Dundee, DD4 8XD	Water billing services including AMR services.
--	--	--	---	--

FOI Request	Response
<p><b>Date received: 19 April 2016</b></p> <p>You asked for Education Scotland to provide you with information on school meal inspections.</p> <p>How many primary and secondary schools were inspected to see if their school meals complied with nutrient standards and food and drink standards in both 2014/15 and 2015/16? How many of these schools were judged to fully comply with the standards?</p>	<p><b>Date responded: 15 June 2016</b></p> <p>Please find below the figures requested in regards to school meal inspections:</p> <p>2014-15 – 59 schools inspected by a Health and Nutrition Inspector (38 primary schools, 18 secondary schools, 2 special schools and 1 all-through school) in 28 local authorities. 28 fully met, 31 not fully met</p> <p>2015-16 – 57 schools inspected by a Health and Nutrition Inspector (42 primary schools, 13 secondary schools, 1 special schools and 1 all-through school) in 29 local authorities. 29 fully met, 28 not fully met</p> <p>Of the schools that were found to have issues, the discrepancies ranged from minor and easily rectified breaches resulting in minimal concern to those requiring further focus and discussion.</p> <p>Some examples of minor breaches that are easily rectified and result in minimum concern include: schools using a type of margarine that does not meet the criteria, full fat rather than semi-skimmed milk being served, or flavoured water products being sold which are not permitted despite being sugar free.</p> <p>For more serious breaches such as the menu analysis shows an excess or deficit of the nutrient standards e.g. analysis shows the average lunch over the week contains</p>

## Freedom of Information Requests and Responses – 19/08/2016

	<p>too much sodium or too little fibre or carbohydrate; work is continuous with local authorities to rectify any problems.</p> <p>Education Scotland's Health and Nutrition Inspectors work closely with all 32 local authorities in Scotland to provide support and advice where required to ensure that school meals provision is meeting and in many cases exceeding the requirements of the regulation in Scotland.</p> <p>The assessment of provision at the time of inspections are based on all food and drink provision in schools over the lunch period including vending machines as well as school run provisions. <b>It is not possible to separate out from the figures which are from the school provision or other providers.</b></p>
--	--

FOI Request	Response				
<p><b>Date received: 12 May 2016</b></p> <p>You asked the following questions relating to the organisation's vehicle, leasing and maintenance contracts:</p> <ol style="list-style-type: none"> <li>1. Contract Type: Vehicle Maintenance, Lease, Hire</li> <li>2. Incumbent Supplier: Who is the existing supplier for each contract?</li> <li>3. Annual Average Spend: What is the annual average spend for each supplier?</li> <li>4. Contract Duration: What is the duration for each contract please include any extensions that maybe included within the contract.</li> <li>5. Start Date: The start date of each individual contract.</li> <li>6. Expiry Date: The expiry date of each individual contract.</li> <li>7. Review Date: The review date of each individual contract.</li> </ol>	<p><b>Date responded: 23 May 2016</b></p> <p>The answer to your questions are:</p> <ol style="list-style-type: none"> <li>1. Vehicle Hire</li> <li>2. For Vehicle Hire: Enterprise Rent-A-Car</li> <li>3. £96,000</li> <li>4. For Vehicle Hire: 1 April 2016 - 31 March 2019</li> <li>5. For Vehicle Hire: 1 April 2016</li> <li>6. For Vehicle Hire: 31 March 2019</li> <li>7. For Vehicle Hire: December 2018</li> <li>8. Information in ENTERPRISE APRIL 2016 table provided below.</li> <li>9. Information in ENTERPRISE APRIL 2016 table provided below.</li> <li>10. Information in ENTERPRISE APRIL 2016 table provided below.</li> </ol> <table border="1" style="width: 100%; margin-top: 10px;"> <tr> <td colspan="2" style="text-align: center;"><b>ENTERPRISE APRIL 2016</b></td> </tr> <tr> <td style="width: 80%;">Total Number of vehicles</td> <td style="text-align: center;">67</td> </tr> </table>	<b>ENTERPRISE APRIL 2016</b>		Total Number of vehicles	67
<b>ENTERPRISE APRIL 2016</b>					
Total Number of vehicles	67				



## Freedom of Information Requests and Responses – 19/08/2016

<p>8. Number of Vehicles: Please can you provide me with the number of vehicles (cars), vans, plant hire, truck, RCV.</p> <p>9. Brand of Vehicle: Can you please provide me with the brand for each vehicle for each contract?</p> <p>10. Model of Vehicle: Can you please provide me with the model for each vehicle for each contract?</p> <p>11. Contract Description: Can you please with a small description of what services are provided under this contract?</p> <p>12. Vehicle Maintenance- Is there maintenance included within the agreement? Yes, or No or In-House (Maintenance is provided by the organisation)</p> <p>13. Contract Owner- Can you please send me two contacts one from the fleet management (or equivalent) and the other procurement or purchasing preferably the category manager including their full name, job title, contact number and direct email address.</p> <p>14. I understand that the FOI Act is for recorded information but if you could be so help please include notes into what the organisation tends to do for future procurements. Extending contract, going to tender etc.</p>	<b>Make</b>	<b>Model</b>	
	FIAT	500X	1
	VAUX	ASPH	2
	TOYO	AURI	1
	TOYO	AVEN	3
	BCAR	CLAS	1
	CCAR	CLAS	1
	DCAR	CLAS	2
	RENA	CLIO	2
	VAUX	CORS	2
	RENA	CPTR	1
	FORD	FIES	7
	FORD	FOCU	5
	CITR	GC4P	1
	VOLK	GOSV	2
	HYUN	I20	1
	HYUN	I30	10
	HYUN	I40	1
	VAUX	INSI	4
	VOLK	JETT	1
	NISN	JUKE	1
	SEAT	LEON	2
	MAZD	MAZ6	1
	NISN	MICR	1
	VAUX	MOKA	2
	NISN	QASH	3
	TOYO	RAV4	1
KIA	SPOR	1	
TOYO	VERS	2	
NISN	XTRA	2	
VAUX	ZAFT	3	

## Freedom of Information Requests and Responses – 19/08/2016

	<p>11. For Vehicle Hire          12. Yes          13. For Contract Hire - Procurement Contact          14. Education Scotland will continue to use the Scottish Government vehicle hire contract</p>
--	--

FOI Request	Response
<p><b>Date received: 25 MAY 2016</b></p> <p>You asked for a list of all bodies that Education Scotland has communicated with on the matter of smoking control and smoking cessation over the last five years.</p>	<p><b>Date responded: 21 JUNE 2016</b></p> <p>Education Scotland liaises/has liaised with a number of organisations around smoking including:</p> <ul style="list-style-type: none"> <li>• Decipher Assist</li> <li>• ASH Scotland</li> <li>• ASH/NHS Greater Glasgow and Clyde – Tobacco Free Schools</li> <li>• Choices for Life</li> <li>• SALSUS (Scottish Schools Adolescent Lifestyle and Substance Use Survey)</li> <li>• NHS Forth Valley (Social influences approaches to reducing risky behaviours – new resource)</li> <li>• Crew 2000</li> <li>• NHS Greater Glasgow and Clyde</li> <li>• Fast Forward</li> <li>• Scottish Drugs Forum</li> <li>• Scottish Government Prevention Sub Group of the Ministerial Working Group on Tobacco Control</li> <li>• Lothian Tobacco Prevention/Protection Stakeholders Event (2015)</li> </ul> <p>Education Scotland has provided support at a number of engagements/national events and supported resource and policy development, including:</p>

## Freedom of Information Requests and Responses – 19/08/2016

- City of Edinburgh Council – risk taking behaviour policy
- Enable/Fast Forward – ‘Smarter’ project
- Choices for Life
- Highland Council – Substance Misuse Toolkit
- Scottish Drugs Forum – Dazed and confused workshop
- ASH Scotland – Young people, tobacco and alternatives
- The Corner, Dundee – Risk taking behaviours

Education Scotland provides a number of resources which relate to smoking on our Health and Wellbeing National Glow site including:

- Highland Council – Substance Misuse Toolkit
- Crew 2000 resources
- Fast Forward resources
- ASH Scotland Resources
- Choice for Life
- Know the Score
- Talk to Frank
- It’s your Choice
- BBC smoking resources
- Children’s British Heart Foundation – Tobacco Free Kids
- Cancer Research; Smoking; Facts and evidence
- Why waste everything smoking?
- D-MYST
- Me and my bear – second hand smoke awareness for children
- Healthy Working Lives

As a national agency, we adhere to Scottish Government policies on smoking control and cessation. In 2015, Education Scotland promoted No Smoking from the British Heart Foundation as well as Quit & Win by NHS Greater Glasgow and Clyde (Healthy Working Lives).

## Freedom of Information Requests and Responses – 19/08/2016

FOI Request	Response
<p><b>Date received: 21 June 2016</b></p> <p>You asked for the top 10 most visited websites that members of staff visited from 1 January 2015 to 1 January 2016.</p>	<p><b>Date responded: 13 July 2016</b></p> <p>I enclose some of the information you have requested below from 1 January 2016 - 30 June 2016. We only retain logs for six months, as per our PSN Code of Connection. Therefore, we do not have the information you requested for 2015.</p> <p>The traffic report is from our two main offices - Denholm House, Livingston and The Optima, Glasgow.</p> <p><b>Domains</b></p> <ul style="list-style-type: none"><li><a href="http://www.google.com">www.google.com</a></li><li><a href="http://www.google.co.uk">www.google.co.uk</a></li><li><a href="http://www.fbcdn.net">www.fbcdn.net</a></li><li><a href="http://www.facebook.com">www.facebook.com</a></li><li><a href="http://www.gstatic.com">www.gstatic.com</a></li><li><a href="http://www.google-analytics.com">www.google-analytics.com</a></li><li><a href="http://www.office365.com">www.office365.com</a></li><li><a href="http://www.live.com">www.live.com</a></li><li><a href="http://www.office.com">www.office.com</a></li><li><a href="http://www.bing.com">www.bing.com</a></li></ul>

## Freedom of Information Requests and Responses – 19/08/2016

FOI Request	Response
<p><b>Date received: 28 June 2016</b></p> <p>You asked for a copy of any reports from the visit by the Dutch Inspectors who came to Education Scotland to peer review our school inspections.</p>	<p><b>Date responded: 8 August 2016</b></p> <p>I enclose a copy of the PowerPoint presentation on the findings of the peer review carried out in March 2016, which the Dutch inspectors made to Education Scotland on 8 June 2016. Related notes in Dutch are provided in Annex A.</p>
<p><b>FOI Request</b></p> <p><b>Date received: 21 July 2016</b></p> <p>You asked how many staff, at time of writing are on long term sick due to stress.</p>	<p><b>Response</b></p> <p><b>Date responded: 3 August 2016</b></p> <p>At the time of writing (3 August 2016) there are two confirmed cases of long term sick absence due to stress within Education Scotland.</p>