

Public Services Reform (Scotland) Act 2010

Education Scotland statement 2012 - 2013

Education Scotland is an Executive Agency of the Scottish Government. Under the duties of the *Public Services Reform (Scotland) Act 2010*, “the Scottish Government and listed public bodies are to publish information on expenditure and certain other matters as soon as is reasonably practicable after the end of each financial year”. In adhering to the Act, this statement details the expenditure of Education Scotland with regards to:

- payments in excess of £25,000;
- public relations;
- overseas travel;
- hospitality;
- external consultancy;
- remuneration in excess of £150,000;
- sustainable growth; and
- efficiency, economy and effectiveness

Payments in excess of £25,000

Organisation	Description	£
Scottish Water Business Stream	Water and sewerage	52,636.58
Phoenix Software Limited	Software licences	26,205.85
Misco UK Limited	Computer equipment	31,472.88
Intrallect Limited	IT support	120,000.00
NHS National Services Scotland	IT support	74,400.00
RM Education plc	Glow	440,400.00
Youthlink Scotland	Grant	48,120.00
Renfrewshire Council	Grant	29,370.00
Twig World Limited	IT support	276,000.00
South Lanarkshire Council	Grant	33,550.00
Perth and Kinross Council	Grant	35,450.00
Twig World Limited	IT Support	30,000.00
Argyll and Bute Council	Grant	33,000.00
West Lothian Council	Grant	27,000.00

Creative Scotland	Grant	30,000.00
Sopra Group Limited	IT support	26,799.31
Misco UK Limited	Computer equipment	25,133.76
Autonomy Systems Limited	Software	35,678.40
Daily Record	Scottish Education Awards	84,000.00
Phoenix Software Limited	Software licences	29,892.89
RM Education plc	Glow	440,400.00
RM Education plc	Glow	46,162.80
Twig World Limited	IT support	30,000.00
RM Education plc	Glow	440,400.00
Phoenix Software Limited	Software licences	25,694.98
RM Education plc	Glow	440,400.00
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Graham & Sibbald	Rent	29,443.45
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Capita IT Services Limited	IT equipment	65,516.40
RM Education plc	Glow	440,400.00
Flexiform Business Furniture Limited	Furniture	154,571.76
Phoenix Software Limited	Software licences	74,895.92
Melville Exhibition & Event Services Limited	Conference	30,254.32
Just2easy Ltd	Software	81,000.00
Scran Limited T/A RCAHMS Enterprises	Grant	47,500.00
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Tinopolis Interactive	Media/filming	38,874.00
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Scran Limited T/A RCAHMS Enterprises	Grant	47,500.00
Scottish Book Trust	Grant	30,000.00
MacRoberts, Solicitors	Legal services	41,000.00
Glasgow City Council	Rates	249,610.00
West Lothian Council	Rates	194,421.00
Ramin Eitan Musa Sabi	Rent	131,844.30
Ramin Eitan Musa Sabi	Rent	131,844.30
Ramin Eitan Musa Sabi	Rent	131,844.30
Ramin Eitan Musa Sabi	Rent	131,844.30
Ellen MacArthur Foundation	Grant	30,000.00
Stirling Council	Grant	31,700.00
Scottish Schools Education & Research Centre (SSERC)	Grant	33,750.00
Jim Allison Editing Limited t/a M8media	Media/filming	29,970.00
Scottish Schools Education & Research Centre (SSERC)	Grant	30,000.00
Thus plc	Glow	663,061.48
Thus plc	Glow	95,801.39
Thus plc	Glow	992,318.40
Thus plc	Glow	56,512.60

Thus plc	Glow	273,408.38
Phoenix Software Limited	Software licences	28,775.10
Phoenix Software Limited	Software licences	83,318.40
Expotel Hotel Reservations Limited	Travel and accommodation	31,983.45
Dumfries & Galloway Council Commercial Services	Grant	32,650.00

Public relations

Public relations costs cover all external communications, including the cost of in-house and contracted staff and consultants.

	£
Marketing	36,700.77
Conferences and exhibitions	648,583.18
Publications	99,339.06
Education Scotland website	131,310.48
Press services	45,542.32
Creative Scotland Award	8,400.00
Youth link Awards	3,600.00
Scottish Education Awards	100,000.00
Staff costs	136,167.93
Total	1,209,643.74

Overseas travel

The table below lists the visits made by Education Scotland staff during 2012-13. Where there is no cost, any outlay has been met or reimbursed by the organising body.

Destination	Date	Reason	Cost £
U.S.A.	April 2012	Input on assessment of East Coast Independent Schools. Paid by organising body.	0
Portugal	May 2012	European Universities' conference.	336.47
Sweden	May 2012	Stockholm Summit	1,765.88
Czech Republic	May 2012	CPD European project. Costs met by European grant.	0
Netherlands	May 2012	Bilateral exchange (5 staff).	2,319.29

Belgium	June 2012	Eur-Alpha Project (6 staff). Costs met by European grant.	0
Slovenia	June 2012	Assessment for Learning conference (2 staff). Costs reimbursed by CIDREE.	0
Switzerland	June 2012	CPD European project. Costs covered by European grant.	0
Saudi Arabia	July 2012	Training Afghan Inspectors (2 staff). Paid by British Council.	0
Germany	September 2012	Eur-Alpha Project (6 staff)	1,803.24
Portugal	September 2012	Innovating inspections conference	212.26
Belgium	September 2012	International Literacy Day (2 staff)	873.12
Spain	September 2012	European conference on Educational research.	1,046.26
Belgium	September 2012	EC Policy workshop	448.26
Eire	October 2012	Professional development of Teachers in Assessment. Costs paid by NCCA.	0
Denmark	October 2012	European numeracy learning partnership (4 staff). Costs covered by European grant.	0
Czech Republic	October 2012	SICI conference (4 staff)	2,850.00
U.S.A.	October 2012	New York State Education Department (2 staff)	4,653.00
Netherlands	October 2012	CPD European project. Costs covered by European grant.	0
France	November 2012	CIDREE	464.40
Malawi	November 2012	Visit with cabinet secretary	5,150.00
Germany	November 2012	AEA European international conference (2 staff)	1,471.86
Switzerland	November 2012	Visit to CERN research project (2 staff)	693.88
Sweden	November 2012	CIDREE	391.80
Belgium	November 2012	Child and youth finance International conference.	339.57
China	November 2012	Learning for the 21 st century.Costs reimbursed by British Council.	0
Italy	December 2012	Developing creativity in learning and teaching	443.13
Chile	January 2013	International congress on school effectiveness	3,516.76
Croatia	January	Holocaust Education Teacher	400.00

	2013	conference	
Norway	February 2013	SICI conference	426.23
Romania	February 2013	CPD Learning partnership (2 staff). Costs covered by European grant.	0
Belgium	February 2013	Speaker at head teacher conference	193.20
Poland	February 2013	Tenth conference of management of staff in Education	176.53
Belgium	March 2013	SICI conference (2 staff)	780.00
Netherlands	March 2013	OECD Summit on Teaching Profession (2 staff)	512.06
France	March 2013	Meeting to discuss OECD report "Synergies for better learning".	519.90
Total			31,787.10

Hospitality

A total of £66,623.62 (£45,884 in 2011-12) was spent on provision of catering/hospitality at Education Scotland hosted meetings and events across all venues and seven office locations for the year 1 April 2012 to 31 March 2013.

External Consultancy

A one off cost of £1,750 was spent on the cost of employing an external consultant to conduct senior management training.

Remuneration in excess of £150,000

No staff received remuneration in excess of £150,000.

Sustainable Growth

Education Scotland is committed to reducing;

- a. gas emissions;
- b. waste sent to landfill and
- c. use of finite resources such as water.

Travel

Education Scotland promotes the use of public transport where possible and aims to limit the amount of air travel necessary in conducting our business. The cost of air travel decreased in 2012-13 but there were small increases in other forms of travel. We now provide video conferencing facilities and webex to allow meetings to take place and to deliver presentations to all our offices without requiring staff travel.

Energy

Total energy consumption decreased in 2012-13 from the previous year. Where possible, energy is sourced from renewable supplies.

Paper consumption

There has been a 20% reduction in total paper used as more reports are being published online rather than being issued in hard copy. The percentage of recycled paper used has increased significantly from 45% in 2011-12 to 95% in 2012-13.

Recycling

Recycling facilities are available in all offices to increase the volumes being recycled and thus decrease amounts being sent to landfill.

Water

Greater vigilance about water usage is being promoted throughout the organisation. Bottled water has been withdrawn from most offices and chillers have been attached to the mains water supply. This has reduced costs for the organisation and reduced carbon emissions related to delivery of the water. Water consumption increased by 18 % during 2012-13 which is mainly due to use of mains water coolers.

Efficiency, economy and effectiveness

During 2012-13 Education Scotland achieved £2.2m in savings. There was a £0.6m saving in procurement which was attributable to the use of collaborative contracts and from the procurement tendering process. Additionally, we returned £2m to the Scottish Government during the year.

Further information on expenditure for the 2012-13 financial year is available in the 2012-13 annual accounts.