

Public Services Reform (Scotland) Act 2010

Education Scotland statement 2014 - 2015

Education Scotland is an Executive Agency of the Scottish Government. Under the duties of the *Public Services Reform (Scotland) Act 2010*, “the Scottish Government and listed public bodies are to publish information on expenditure and certain other matters as soon as is reasonably practicable after the end of each financial year”. In adhering to the Act, this statement details the expenditure of Education Scotland with regards to:

- payments in excess of £25,000;
- public relations;
- overseas travel;
- hospitality;
- external consultancy;
- remuneration in excess of £150,000;
- sustainable growth; and
- efficiency, economy and effectiveness

Payments in excess of £25,000

Company	Description	Amount (£)
Aberdeenshire Council	Grant	30,460.00
Capita Business Services Limited	SWAN	110,152.25
Capita Business Services Limited	SWAN	114,106.67
Capita Business Services Limited	SWAN	200,588.71
Capita Travel and Events Limited	Exhibitions & Events	25,456.80
Children In Scotland	Grant	66,610.00
Children In Scotland	Grant	66,610.00
City of Edinburgh Council	Grant	51,913.00
City of Edinburgh Council	Grant	95,825.00
Clackmannanshire Council	Grant	35,745.00
Comhairle Nan Eilean Siar	Grant	36,739.00
Dumfries & Galloway Council Commercial Services	Grant	26,350.00
Dumfries & Galloway Council Commercial Services	Grant	40,888.00
Dumfries and Galloway Council	Grant	31,526.82
East Dunbartonshire Council	Grant	45,709.00
East Dunbartonshire Council	Grant	37,286.76
East Renfrewshire Council	Grant	35,810.00
Expotel Hotel Reservations Limited	Exhibitions & Events	30,896.50
Expotel Hotel Reservations Limited	Exhibitions & Events	41,267.33
Falkirk Council	Grant	43,719.00
Fife Council	Grant	76,618.00
Glasgow City Council	Grant	31,918.58
Glasgow City Council	Grant	173,568.00
Glasgow City Council	Rates	250,640.00
Global Experience Specialists Limited	Exhibitions & Events	28,375.50
Graham & Sibbald	Rent	32,588.29
Graham & Sibbald	Rent	32,588.29
Graham & Sibbald	Rent	32,588.29

Heriot-Watt University	Grant	100,000.00
Heriot-Watt University	Grant	214,000.00
Heriot-Watt University	Grant	100,000.00
Heriot-Watt University	Grant	100,000.00
Highland Council, The	Grant	51,552.00
Inverclyde Council	Grant	25,810.00
Janet (UK)	Interconnect Infrastructure	519,897.60
Lead Scotland	Grant	35,625.00
Lead Scotland	Grant	35,625.00
Lead Scotland	Grant	35,625.00
Lead Scotland	Grant	35,625.00
LGBT Youth Scotland	Grant	37,500.00
Moray Council	Grant	27,102.00
Moray Council	Grant	47,413.00
NHS National Services Scotland	SWAN	122,400.00
North Ayrshire Council	Grant	55,544.00
North Lanarkshire Council	Grant	58,932.30
North Lanarkshire Council	Grant	107,962.00
O2 (UK) Limited	Computer Equipment	80,704.80
Perth and Kinross Council	Grant	29,764.00
Phoenix Software Limited	Software Licences	72,648.58
Phoenix Software Limited	Software Licences	84,175.26
Phoenix Software Limited	Software Licences	106,064.64
Ramin Eitan Musa Sabi	Rent	131,844.30
Ramin Eitan Musa Sabi	Rent	131,844.30
Ramin Eitan Musa Sabi	Rent	131,844.30
Ramin Eitan Musa Sabi	Rent	131,844.30
Renfrewshire Council	Grant	67,181.00
Renfrewshire Council	Grant	36,931.41
RM Education plc	Glow	133,878.00
RM Education plc	Glow	182,640.00
RM Education plc	Glow	182,640.00
RM Education plc	Glow	156,619.20
RM Education plc	Glow	133,878.00
RM Education plc	Glow	133,878.00
RM Education plc	Glow	133,878.00
RM Education plc	Glow	133,878.00
RM Education plc	Glow	182,640.00
RM Education plc	Glow	182,640.00
RM Education plc	Glow	133,878.00
RM Education plc	Glow	156,619.20
RM Education plc	Glow	34,242.00
RM Education plc	Glow	133,878.00
RM Education plc	Glow	156,619.20
RM Education plc	Glow	133,878.00
RM Education plc	Glow	27,964.80
RM Education plc	Glow	133,878.00
RM Education plc	Glow	182,640.00

RM Education plc	Glow	182,640.00
RM Education plc	Glow	182,640.00
Rocket Exhibitions & Events Limited	Exhibitions & Events	41,569.48
Scottish Association of Young Farmers' Clubs (SAYFC)	Grant	33,000.00
Scottish Book Trust	Grant	30,000.00
Scottish Book Trust	Grant	30,000.00
Scottish Credit & Qualifications Framework (SCQF)	Grant	50,000.00
Scottish Disability Sport	Grant	40,000.00
Scottish Disability Sport	Grant	30,000.00
Scottish Disability Sport	Grant	43,290.00
Scottish Outdoor Education Centres	Grant	35,000.00
Scran Limited T/A RCAHMS Enterprises	Grant	95,000.00
Scran Limited T/A RCAHMS Enterprises	Grant	95,000.00
Shetland Islands Council	Grant	71,305.00
South Lanarkshire Council	Grant	122,634.00
South Lanarkshire Council	Grant	25,150.00
South Lanarkshire Council	Grant	67,896.42
Stirling Council	Grant	28,981.76
Stirling Council	Grant	28,197.00
Stirling Council	Grant	29,973.11
The Boy's Brigade	Grant	30,000.00
The Girls' Brigade	Grant	30,000.00
The Guide Association	Grant	30,000.00
The Princes Trust	Grant	74,000.00
The Scout Association	Grant	30,000.00
Thus Limited part of Vodafone Group	Glow	1,214,681.99
TOPdesk UK Limited	System Support Costs	29,352.00
Trinity Mirror Publishing Limited	Scottish Education Awards	84,000.00
Twig World Limited	Glow	192,060.00
University Of Glasgow	Research Studies And Surveys	25,381.04
University Of Glasgow	Contracted Out Services	69,890.92
University Of Stirling	Exhibitions & Events	25,505.96
Wallace Walker Limited	Contracted Out Services	29,960.22
West Lothian Council	Grant	160,193.00
West Lothian Council	Rates	204,609.00
Wildhearts Events Limited	Grant	70,000.00
Workers Educational Association (Scotland)	Grant	72,500.00
Workers Educational Association (Scotland)	Grant	72,500.00
Workers Educational Association (Scotland)	Grant	72,500.00
Workers Educational Association (Scotland)	Grant	72,500.00
Young Enterprise Scotland	Grant	200,000.00
Young Enterprise Scotland	Grant	126,750.00
Youthlink Scotland	Grant	245,000.00
Youthlink Scotland	Grant	141,466.00
YWCA Scotland	Grant	37,500.00

Public relations

Public relations costs cover all external communications, including the cost of in-house and contracted staff and consultants.

	£
Marketing	12,409.85
Conferences and exhibitions	689,637.88
Publications	93,394.38
Education Scotland website	88,015.95
Press services	12,332.42
Gaelic Awards	15,600.00
Scottish Education Awards	93,900.00
Staff costs	226,876.81
Total	1,232,167.29

Overseas travel

The table below lists the visits made by Education Scotland staff during 2014-15. Where there is no cost, any outlay has been met by the organising body.

Overseas destination	Date	Reason for travel	Cost (£)
France	04/04/2014	'No Education without Physical Education' seminar (3 x staff)	926.22
Netherlands	09/04/2014	Standing International Conference of Inspectorates (SICI) Conference	261.46
Belgium	23/04/2014	Policy Working meeting	0
Luxemburg	06/05/2014	CIDREE Strategic Direction Meeting	251.66
France	19/05/2014	Sol Global Forum	255.28
Norway	20/05/2014	Bi-annual meeting of the European Agency	0
Hungary	21/05/2014	ESBN Annual Conference (2 staff)	886.79
Lithuania	24/05/2014	SICI - The impact of internal and external evaluation on the improvement of the quality in schools	448.61
Canada	16/06/2014	International Council on Education and Teaching	495.01
Greece	16/06/2014	Raising achievement of all learners in inclusive education. (2 staff)	0
France	29/06/2014	OECD review of CfE in Scotland 2015	372.67
Norway	03/08/2014	'No Education without Physical Education' seminar	462.29
Vietnam	19/08/2014	ASEAN - Deep Learning Policy Series	0
Norway	24/08/2014	'No Education without Physical Education' seminar	414.72
Estonia	26/08/2014	CIDREE Expert Meeting	337.00

Bosnia	10/09/2014	International Conference 21st Century Skills in Education	0
Netherlands	16/09/2014	Social Outcomes of Education – Inspecting School Quality (2 staff)	252.26
Hungary	23/09/2014	Raising Attainment - European Agency Statistics on Inclusive Education	0
USA	26/09/2014	USA Study Visit ‘Tackling Inequality’	751.22
Estonia	06/10/2014	Schools for Health Conference	0
Germany	14/10/2014	SICI General Assembly and International Conference	208.67
Germany	14/10/2014	SICI Conference	248.12
Germany	15/10/2014	SICI General Assembly and international conference ‘The Impact of Inspection – still an unanswered question?’	666.81
Slovenia	22/10/2014	Supporting Teachers for Effective Assessment for Learning	970.02
Estonia	05/11/2014	Association of Educational Assessment Europe 15th Annual Conference	324.43
Norway	11/11/2014	CIDREE Conference and General Assembly (3 staff)	457.46
Belgium	18/11/2014	How to go with the data flow: Connoisseurship of the Inspector	259.35
Belgium	18/11/2014	ACEnet meeting	393.92
Malawi	19/11/2014	Malawi visit (2 staff)	4,030.16
Ireland	20/11/2014	2014 Symposium ‘Change and Challenge’	249.13
Germany	08/12/2014	Erasmus Project	359.32
United Arab Emirates	09/12/2014	British Council Special Educational Needs Conference	100.00
Czech Republic	06/01/2015	SICI EC preparatory meeting	260.00
Germany	01/02/2015	European Literacy Policy Network (EINET) Adult Learning Team Seminar	384.55
Austria	15/03/2015	Austria Study Visit	0
Germany	18/03/2015	SICI Workshop on Sustaining School Improvement after feedback	324.89
Germany	19/03/2015	Sustaining School Improvement after Feedback (SICI)	449.16
Total			15,801.18

Hospitality

A total of £66,325.52 (£74,686.26 in 2013-14) was spent on provision of catering/ hospitality at Education Scotland hosted meetings and events for the year 1 April 2014 to 31 March 2015.

External Consultancy

£982.50 was spent on the cost of consultancy support for the CLD Standards Council.

Remuneration in excess of £150,000

No staff received remuneration in excess of £150,000.

Sustainable Growth

Education Scotland is committed to contributing to the targets and actions set out in the Climate Change (Scotland) Act 2009 by setting our own internal targets and monitoring our performance against them. Education Scotland set the following targets for 2014-15;

- a. a year on year reduction of greenhouse gas emissions;
- b. a year on year reduction of waste generated;
- c. a year on year increase in waste recycled;
- d. a year on year reduction of work miles travelled for Education Scotland staff;
- e. a year on year reduction in water usage

Greenhouse Gas emissions and energy		2012/13	2013/14	2014/15
Non-financial indicators (tonnes CO2e)	Total emissions	-	354	401 (379)
Related energy consumption (mWh)	Electricity non renewable	292	0	0
	Electricity renewable	222	653*	687 (647)
Financial indicators (£k)	Expenditure on energy	85	78	76
	Expenditure on business travel - official travel and fleet costs	408	550	532

Note: The figures used to work out CO2 emissions are as recommended by the Carbon Reduction Commission (CRC). Electricity is kwh multiplied by 0.000533 (2013/14 0.000541). Gas is kwh multiplied by 0.0001846 (2013/14 0.0001836) to give tonnes of CO2 emissions. Source CRC Energy Efficiency Scheme Order: Table of Conversion Factors 2013/14 Version 3: Published December 2014.

*2013-14 excludes Tom Johnstone Road. 2014/15 comparator included in brackets.

WASTE		2012/13	2013/14	2014/15	
Non-financial indicators (tonnes)	Total volume of waste (not inc. construction)	24	22	22	
	Non-hazardous waste	Recycled	10	12	13
		Landfill (residual)	14	10	9
Financial Indicators (£k)	Total waste disposal cost	6	5	5	

Waste

Performance, Targets and Commentary

Waste recycling stations are placed in office kitchen areas are located in each of the offices. Overall tonnes for waste have remained constant. Recyclable waste has increased, with the amount sent to landfill decreasing.

Business travel		2012/13	2013/14	2014/15
Financial indicators (£k)	Expenditure on business travel - official travel and fleet costs	408	550	532

Business Travel

Performance, Targets and Commentary

Staff are encouraged to use technological solutions to reduce the number of miles travelled to deliver benefits in terms of both environmental impact and reduced costs. For example, use of video conferencing, teleconferencing and web based meetings.

WATER		2012/13	2013/14	2014/15
Non-financial indicators (m3)	Consumption	580	2,423	2,403
Financial indicators (£k)	Water supply costs	42	40	42

Finite Resources (Water)

Performance, Targets and Commentary

Bills between consecutive years are compared and where there are significant increases site visits arranged and/or leak detection reports commissioned and any problems rectified. Non-financial indicators include water supplied and waste management. Consumption by volume for 2013-14 and 2014-15 includes data for the Optima building, Clydebank and Tom Johnston Road which was not available in 2012-13.

Efficiency, economy and effectiveness

In 2014-15 Education Scotland recorded efficiency savings of £1m. Of this total £0.5m related to procurement savings achieved through use of collaborative contracts and through Education Scotland's own tendering processes.

A number of staff have left who will not be replaced and this has resulted in a further £0.5m of on-going staff savings.

Further information on expenditure for the 2014-15 financial year is available in the 2014-15 annual accounts.