

Meeting	Advisory Board
Date	10/03/2021
Time	10:30-13:30
MS Teams	Click here to join the meeting

Agenda

1	Welcome and apologies		10:30
2	Previous meeting 2.1 Minute – 9 December 2020 2.2 Action log		10:35
3	Declarations or conflicts of interest		10:40
Substantive items for discussion			
4	Chair's update	Chair	10:45
5	Leadership Team roles and responsibilities	Chair	11:00
6	National e-Learning Transformational Change	Joan MacKay/Alan Armstrong	11.15
7	2021 National Improvement Framework and Improvement Plan	Carol Copstick	11:45
Comfort break			12:00
8	Finance Report to 31/01/2021	Gillian Howells	12:10
9	Management Information Report Q3	Gillian Hamilton	12:20
10	ES Risk Register and accompanying heat map	Roz McCracken	12:35
11	Audit and Risk Committee • Chair's update – 03/02/2021	John Fyffe	12:45
Items for noting – for comment by exception			
12	Items for noting: Equity Report		12:55
Any other business			
13	AoB		13:00
Corporate communications • Are there any key messages from the meeting to be conveyed to staff?			
Next meeting • 19 May (Strategic session) • 10:30-13:30			