

Meeting	Audit & Risk Committee
Date	05/07/2023
Time	10:00 – 13:00
Teams meeting:	<a href="#">Click here to join the meeting</a>

**Pre-meet between Non-Executive Board Members and Audit Scotland from 09:15.**

**Agenda**

1	Welcome and apologies		10:00
2	Previous meeting 2.1 Minute – 6 March 2023 2.2 Action log		10:05
3	Declarations or conflicts of interest		10:15
<b>Substantive items for discussion</b>			
4	Reform update (Verbal Update)	Gillian Hamilton	10:20
5	Internal Audit 5.1 DIAA Progress Report 2023-24 5.2 DIAA 2022-23 Change and Reform Final Report 5.3 DIAA Annual Assurance Report 2022-23 5.4 DIAA SG Corporate Systems Annual Report 5.5 DIAA Internal Audit Charter 2023-24 (information) 5.6 DIAA Internal Audit Strategy 2023-24 (information) 5.7 DIAA Quarterly Bulletin (information)	Jim Montgomery/Gary Gibb	10:30
6	External Audit 6.1 EA Update Paper – July 2023 6.2 EA Proposed 2022-23 Annual Audit Report and Independent Auditor’s Report 6.2.1 EA Proposed 2022/23 Annual Audit Report	David Meechan/Mark Laird	10:45
7	Certificates of Assurance 7.1 Certificates of Assurance Report 2022-23 Cover paper 7.1.1 – 7.1.9 Certificates of Assurance – Strategic Directors 7.2 Governance Statement 7.3 SG People Directorate Assurance 7.4 SG Financial Management Directorate Assurance 7.5 SG Digital Directorate Assurance	Roz McCracken	10:55
8	Audit and Risk Committee Assurance 8.1 Audit and Risk Committee’s Annual Report and Assurance 2022-23 to the Accountable Officer	Chair	11:05

9	Annual Report and Accounts for 2022-23 9.1 Annual Report and Accounts 2022-23 Cover Paper 9.1.1 Annual Report and Accounts 2022-23	Andrew Duncan	11:20
10	Finance Update 10.1 Finance Report July 23 10.1.1 Finance Report July 23 – Annex A 10.2 Budgets for 2023-24	Andrew Duncan	11:35
11	Risk Update 11.1 Education Scotland Risk Register Cover Paper 11.1.1 Education Scotland Risk Register 11.1.2 Directorate Heatmap	Roz McCracken	11:50
<b>Items for Noting/for information (comments by exception)</b>			
12	12.1 Digital Standard Beta assessment of the web channels service		12:15
13	13.1 Health, Safety and Well-Being minutes		12:20
14	14.1 Information Security Update		12:25
<b>Any other Business</b>			
17	Any Other Business <ul style="list-style-type: none"> <li>• Are there any risk implications from what has been discussed at this meeting?</li> <li>• Are there any key messages from the meeting to be conveyed to staff?</li> </ul>		12:30

Next meeting is on 6 September 2023 at 10:00 – 13:00