

Meeting	Audit & Risk Committee
Date	27/06/2023
Time	10:00 – 13:00
Teams meeting:	

Pre-meet between Non-Executive Board Members and Audit Scotland from 9:15

Agenda

1	Welcome and apologies		10:00
2	Previous meeting 2.1 Minute – 21 March 2024 2.2 Action log		10:05
3	Declarations or conflicts of interest		10:10
Substantive items for discussion			
4	Internal Audit 4.1 DIAA Progress Report 4.2 Health and Safety Travelling Officers Final Report 4.3 DIAA Annual Assurance Opinion Report 2023-24 4.4 SG Core Corporate Systems Annual Assurance Report	Gary Gibb	10:15
5	External Audit 5.1 EA Update Paper – June 2024 5.2 EA Proposed 2023-24 Annual Audit Report and Independent Auditor's Report 5.2.1 EA Proposed 2023/24 Annual Audit Report	Tommy Yule, Zoey Headridge	10:30
6	Certificates of Assurance 6.1 Certificates of Assurance Report 2023-24 Cover paper 6.1.1 Certificates of Assurance – Strategic Directors 6.1.2 Certificates of Assurance - SG 6.2 Governance Statement	Roz McCracken	10:45
7	Audit and Risk Committee Assurance 7.1 Audit and Risk Committee's Annual Report and Assurance 2023-24 to the Accountable Officer	Chair	11:00
8	Annual Report and Accounts for 2023-24 8.1 Annual Report and Accounts 2023-24 Cover Paper 8.1.1 Annual Report and Accounts 2023-24	Roz McCracken, Robert Strachan	11:15
9	Finance Update	Gillian Howells	11:30

	9.1 Finance Report 2023-24 9.2 Finance Report 2023-24 Annex A 9.3 Budget allocations for 2024-25		
10	Risk Update 10.1 Education Scotland Risk Register Cover Paper 10.1.1 Education Scotland Risk Register 10.1.2 Directorate Heatmap	Avril Hamilton	11:45
11	Reform update (Verbal Update)	Gillian Hamilton/Janie McManus	12:00
12	12.1 Information Security Update	Murry Elliot	12:15
Items for Noting/for information (comments by exception)			
13	13.1 Health, Safety and Well-Being minutes		12:25
Any other Business			
14	Any Other Business <ul style="list-style-type: none"> • Are there any risk implications from what has been discussed at this meeting? • Are there any key messages from the meeting to be conveyed to staff? 		12:30

Next meeting is on 12 September.