

# Arrangements for transition from secondary school to Post-16 providers during the COVID-19 pandemic

For Scotland's learners, with Scotland's educators

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### 1 Background

This paper provides information on the arrangements which are being put in place to support young people, prior to, and during their transition from school to Post-16 programmes. Although this paper focuses on the transition from school to college, there is relevance to arrangements between schools and colleges, to university provision.

**Transitions planning at strategic and operational levels -** transition arrangements, into and out of Post-16 programmes, are an important factor in the success of learners moving onto positive destinations and career choices.

Recently, there has been increased interest in the school-college–university interface, in relation to streamlining and easing the learner journey, thereby reducing time and cost to learners and the public purse. One of the many impacts of COVID-19, is the need to look at the learning pipeline in terms of the learner journey.

The uncertainty and disruption to qualifications gained by learners across Scotland during 2019-20 will require consideration to ensure that progression is enabled. The subsequent read-out of learner attainment for this period will influence and determine future arrangements for ensuring learners are adequately equipped for the next stage of their learning. This may include auditing the skills/knowledge levels of learners and coordinating arrangements to enable learners to fast-track acquisition of skills/knowledge.

It focuses on 6 main themes which are critical to each part of transition. These are:

- Arrangements to adjust educational provision and services to accommodate changes to the learning landscape emerging through COVID-19.
- Arrangements for preparing and supporting young people to make informed decisions about their future learning.
- Arrangements for selecting and recruiting young people on to post-school provision.
- Arrangements for providing learners with access to support services to ease and enable transition to post-school options.
- Arrangements for preparing and equipping young people to engage productively in post-school learning situations and activities.
- Arrangements to provide an infrastructure which supports future learning.

# 2 The role of Education Scotland in monitoring the impact of arrangements made by Scottish colleges to support transition.

HM Inspectors are currently revising the quality arrangements for Scotland's colleges to take account of the current and post COVID-19 environment. A key aspect of the revised arrangements will be evaluation of the impact of transition arrangements made by colleges to respond to COVID-19 and provide support for learners to enter and sustain college programmes. HM Inspectors will engage with colleges to help them to reflect on the success of these arrangements during AY 2020/21. The focus of the evaluation of transitions will be informed by the current quality framework (How good is our college?) and will take into account the following:

# 3 The role of partner agencies

The paper also takes account of the work of other agencies that contribute directly to support transition. Primarily these are the Post-16 Providers and Skills Development Scotland (SDS). The contribution of these agencies is included in Appendices in this paper.

#### 4 Expectations and actions

|  | 4.1 Arrangements to adjust educational provision and services to accommodate changes to the learning landscape<br>emerging through COVID-19  |  |   |  |  |  |
|--|--|--|---|--|--|--|
| Expectations   | Post-16 Providers  | Secondary Sector   | SDS   | Local Authority  |  |  |
| The curriculum<br>offered to young<br>people is<br>accessible,<br>relevant and<br>supports<br>progression. | Ensure the curriculum takes<br>account of changes to the<br>economic landscape and the<br>needs of local, regional and<br>national stakeholders.   | Work with partners to<br>provide joint approaches<br>for determining, planning<br>and designing the<br>curriculum. | Work with stakeholders to<br>support partnership<br>working for determining,<br>planning and promoting<br>changes to curriculum<br>opportunities.     | Work with schools, SDS<br>and partners to ensure<br>that there is a joint<br>approach to planning the<br>curriculum. |  |  |
| The range of<br>provision takes<br>full account of<br>local, regional<br>and national<br>priorities.       | Work with local authorities to<br>determine cohesive and mutually<br>supportive arrangements for<br>organising and coordinating<br>provision and maximising<br>resources across educational<br>partners. | Contribute to local<br>authority arrangements<br>for influencing and<br>informing provision and<br>services.       | Work with key<br>stakeholders to support<br>partnership working for<br>determining, planning and<br>promoting changes to<br>curriculum opportunities. | Ensure that schools and<br>partners are aware of all<br>potential provision and<br>services.                         |  |  |

| Arrangements for<br>providing young<br>people with<br>advice and<br>guidance takes<br>full account of<br>the options<br>available. | Ensure learners on continuing<br>programmes receive appropriate<br>advice and information in relation<br>to changes to their initial<br>programme. This includes, for<br>example, continuing students and<br>learners on part-time schools<br>programmes, including<br>Foundation Apprenticeships (FA)<br>and Modern Apprenticeships<br>(MA). | Ensure staff convey<br>information from post-16<br>opportunities to ensure<br>staff are aware about<br>changes to continuing<br>programmes and relevant<br>arrangements to pupils,<br>parents and carers. | Ensure schools, colleges,<br>independent training<br>providers and employers<br>receive appropriate<br>advice and information on<br>changes to FA and MA<br>provision. | Work with schools, SDS<br>and partners to ensure<br>that all staff, parents and<br>carers are aware of the<br>programmes that are<br>available to young<br>people. |
|--|---|---|--|--|
| Practitioners are<br>supported to<br>develop their<br>skills to engage<br>purposely within<br>a new learning<br>environment.       | Support teaching and non-<br>teaching staff to gain and further<br>skills for delivering provision and<br>services in a changing operating<br>environment.  | Engage with Post-16<br>providers to enable staff<br>to access appropriate<br>joint professional learning<br>opportunities.  | Apply existing systems<br>and approaches to<br>support schools and<br>colleges to engage with<br>SDS services.   | Ensure that schools are<br>working in collaboration<br>with partners to provide<br>appropriate professional<br>learning opportunities.                             |

# Workshop Questions

What arrangements are in place to identify the range of options which will be available to young people from August 2020?

How will the types and levels of programmes (SCQF) be understood and promoted by key influencers?

How we will we collaborate to ensure our shared knowledge of post-school options is up-to-date?

4.1.1

How can we work together to maximise our resources and expertise, for the benefit of all our young people?

| 4.2 Arrangements for p  | 4.2 Arrangements for preparing and supporting young people to make informed decisions about their future learning.                        |  |   |  |  |
|---|---|--|---|--|--|
| Expectations  | Post-16 Providers   | Secondary Sector   | SDS   | Local Authority  |  |
| Organisations and<br>agencies work<br>collaboratively to ensure<br>a shared understanding<br>of the options available to<br>young people. | Ensure that schools and<br>partner agencies are<br>aware of the learner<br>pathways available to<br>young people.                         | Ensure young people are<br>aware of all the options<br>available to them.<br>Encourage young people<br>to have other plans to<br>accommodate reductions<br>in programme choices. | Support young people in<br>schools to consider and<br>identify their options<br>through CIAG services<br>and the development of<br>Career Management<br>Skills (CMS). | Work with schools, SDS<br>and partners to ensure<br>awareness of all learner<br>pathways.  |  |
| Information, advice and<br>guidance about individual<br>post-school options is<br>clear, comprehensive and<br>easily accessible.          | Provide opportunities for<br>young people to learn<br>about the content of<br>college programmes and<br>progression routes.               | Support young people to<br>discuss and explore post-<br>school learning<br>opportunities.  | Deliver CIAG services to<br>schools in ways which<br>encourage enquiry and<br>exploration.  | Work with schools, SDS<br>and partners to ensure<br>that young people are<br>given appropriate post-<br>school support.                |  |
| Arrangements for<br>communicating the<br>options to key influencers<br>are in place.  | Expand opportunities for<br>communicating with<br>teachers, parents, carers<br>and other influencers<br>regarding post-school<br>options. | Work in partnership with<br>Post-16 providers to<br>communicate the range<br>of options available to<br>young people across key<br>stakeholder groups.                           | Support arrangements for disseminating information more widely to relevant parties.   | Ensure that schools are<br>aware of the support<br>available to effectively<br>communicate the range<br>of options to young<br>people. |  |

| 4.2.1      | Workshop Questions  |
|------------|---|
|            | angements are in place across partners to ensure all young people are provided with accessible opportunities to discuss and heir post-school options?                                       |
|            | we ensure that young people receive sufficiently comprehensive information about the range of options available to them and the ion opportunities to work further learning?                 |
| How will v | we raise the awareness of subject teachers of the range of post-school opportunities linked to their specific subject area?   |
|            | we ensure that young people and their parents/carers receive appropriate advice and information about ancillary services, such<br>og and transport arrangements, to prepare for transition? |
| How can    | we draw on feedback form young people to influence and improve arrangements?  |
| How can    | we work together to maximise our resources and expertise to support young people to make informed choices?  |

| 4.3 Arrangements for s   | 4.3 Arrangements for selecting and recruiting young people on to post-school provision  |   |   |  |  |  |
|--|---|---|---|--|--|--|
| Expectations   | Post-16 Providers   | Secondary Sector  | SDS   | Local Authority  |  |  |
| Selection and recruitment<br>processes take good<br>account of applicant<br>needs.   | Ensure that schools,<br>SDS and partners are<br>aware of arrangements<br>and adjustments to<br>selecting and recruiting<br>students.  | Ensure that staff, parents<br>and carers are sufficiently<br>aware of selection and<br>recruitment processes.   | Utilise CIAG services to<br>support young people to<br>engage in preparing for<br>selection and recruitment<br>processes.                                       | Work with schools, SDS<br>and partners to ensure<br>that staff are aware of the<br>range of selection and<br>recruitment processes.        |  |  |
| Selection and recruitment<br>processes ensure that<br>applicants are placed on<br>appropriate types and<br>levels of programmes. | Ensure selection<br>processes are accessible<br>and adjusted to take<br>appropriate account of<br>the skills and<br>experiences required for<br>entering a programme at<br>the appropriate level. | Prepare young people for<br>participating effectively in<br>selection processes<br>relevant to their<br>programme application.  | Utilise CIAG services to<br>support young people to<br>engage in preparing for<br>selection and recruitment<br>processes.                                       | Work with schools, SDS<br>and partners to ensure<br>that young people are<br>supported during the<br>selection and recruitment<br>process. |  |  |
| Selection and recruitment<br>processes provide<br>opportunities for young<br>people to discuss their<br>experiences of lockdown. | Take opportunities to<br>engage young people in<br>discussing their learning<br>and life experiences<br>during lockdown to<br>inform future planning of<br>learning activities.                   | Encourage young people<br>to reflect on, discuss and<br>explain their experiences<br>of lockdown in terms of<br>resilience, experience of<br>remote learning and<br>creativity. | Promote the impact of<br>young peoples'<br>experiences of lockdown<br>in terms of resilience,<br>experience of remote<br>learning and creativity<br>within CMS. |  |  |  |

| 4.3.1 | Workshop Questions  |
|-------|---|
| What  | processes are in place to select and recruit young people onto the various types of post-school options?                        |
| How c | can we ensure that young people understand the different types of selection processes applied by different organisations?       |
| How w | will we prepare and equip our young people to engage productively in different types of selection processes?                    |
| How c | can we draw on feedback from young people to influence and improve arrangements?  |
| How c | can we work together to maximise our resources and expertise to ensure young people to enter appropriate post-school provision? |

4.4 Arrangements for providing learners with access to support services to ease and enable transition to post-school options.

| optionel  |   |  |   |   |  |  |
|---|---|--|---|---|--|--|
| Expectations  | Post-16 Providers   | Secondary Sector   | SDS   | Local Authority   |  |  |
| Arrangements are<br>in place to provide<br>learners with easy<br>and swift access to<br>support services.                                     | Ensure that staff responsible<br>for services to support learning,<br>provide appropriate information<br>about the full range of services<br>available to applicants (and<br>schools) including, funding<br>arrangements, support for<br>childcare, residential facilities,<br>counselling and support<br>services. | Ensure relevant staff are<br>sufficiently aware of the<br>support available to Post-<br>16 learners and signpost<br>young people to relevant<br>digital resources. | Incorporate awareness of relevant information within CIAG activities. | Work with schools, SDS<br>and partners to ensure<br>that young people are<br>aware of the digital<br>resources that are<br>available. |  |  |
| Receiving<br>organisations are<br>provided with<br>comprehensive and<br>timeous information<br>about the support<br>needs of young<br>people. | Establish effective<br>arrangements for ensuring<br>schools provide appropriate<br>and timeous information about<br>the support needs of individual<br>young people.  | Ensure that Post-16<br>providers receive<br>sufficient and relevant<br>information regarding the<br>support needs of<br>learners.                                  |   | Work with schools, SDS<br>and partners to ensure<br>that the relevant support<br>information is conveyed<br>to Post-16 providers.     |  |  |
| Additional support<br>is in place for the<br>start of<br>programmes.  | Ensure that additional support<br>requirements are in place for<br>learners at the point of entry to<br>programmes.   |  |   | Ensure that the relevant<br>support requirements are<br>available to learners at<br>point of enter to<br>programmes.                  |  |  |

| Provision is<br>available to young<br>people who require<br>support to address<br>gaps in learning<br>including utilising<br>digital skills and<br>learning<br>independently. | Provide opportunities for<br>applicants to identify potential<br>gaps in their learning and<br>ensure access to services to<br>address these issues. For<br>example, utilising digital skills,<br>and learning independently. |  |   |
|---|---|--|---|
| Support services<br>provide learners<br>with ready access<br>to additional<br>support.  | Ensure that the level and type<br>of support available<br>accommodates anticipated,<br>increased demand, particularly<br>in relation to financial hardship<br>and mental health.  |  | Work with schools, SDS<br>and partners to ensure<br>that support is available<br>in relation to finance and<br>other relevant services. |

#### 4.4.1

#### **Workshop Questions**

How can we ensure that we all have up-to-date knowledge of the full range of support services available to young people within post-school options?

How can we ensure that young people are aware of the support services available to them, and are able to access them quickly and easily?

How can we ensure that additional support requirements are in place for young people at the point of entering post-school provision?

How can we draw on feedback from young people to influence and improve arrangements?

How can we work together to maximise our resources and expertise to ensure support services ease and enable successful transition to post-school options?

4.5 Arrangements for preparing and equipping young people to engage productively in post-school learning situations and activities.

| Expectations   | Post-16 Providers  | Secondary Sector  | SDS | Local Authority  |
|--|--|---|-----|--|
| Induction arrangements<br>provide appropriate and<br>relevant information.                                   | Ensure that Post-16<br>providers introduce and<br>induct young people to<br>new learning<br>environments, delivery<br>methods and course<br>content. | Work with SDS, Local<br>Authority and partners to<br>ensure that young<br>people, parents and<br>cares are aware of Post-<br>16 induction<br>arrangements.                              |     | Work with SDS, schools<br>and partners to ensure<br>that young people,<br>parents and cares are<br>aware of Post-16<br>induction arrangements.       |
| Providers monitor the<br>performance of young<br>people and draw on the<br>findings to enhance<br>provision. | Ensure that providers<br>monitor the engagement<br>and performance of<br>young people<br>experiencing different<br>types of learning<br>contexts.    |   |     |  |
| Providers work<br>collaboratively to ensure<br>young people are<br>equipped to engage with<br>learning.      | Ensure that providers,<br>maximise resources and<br>expertise to support<br>young people to engage<br>in different types of<br>learning contexts.    | Work with SDS, Local<br>Authority and partners to<br>ensure that staff are able<br>to offer their expertise to<br>effectively support young<br>people during the<br>transition process. |     | Work with SDS, schools<br>and partners to ensure<br>that resources and<br>expertise are maximized<br>to ensure a smooth and<br>effective transition. |
| Evaluation arrangements<br>take good account of<br>feedback to influence<br>and improve.                     | Ensure that providers<br>draw on feedback from<br>young people to influence<br>and improve<br>arrangements.  |   |     | Ensure that providers<br>and young people<br>feedback is<br>communicated to school<br>to improve the process in<br>the future.                       |

| 4.5.1 Workshop Questions  |            |
|---|------------|
| What arrangements are in place to introduce and induct young people into new learning situations and environments?  |            |
| What arrangements are in place to assess the confidence and skills of young people to engage in projected types of leaning activ                              | vities?    |
| What arrangements are in place to support young people to identify and address the gaps in skills required to engage productive types of learning activities? | əly in all |
| What arrangements are in place to monitor the engagement and performance of young people experiencing different types of l contexts?                          | learning   |
| How can we work together to maximise our resources and expertise to support young people to engage in different types of I contexts?                          | learning   |
| How can we draw on feedback from young people to influence and improve arrangements?  |            |

| 4.6 Arrangements to   | 4.6 Arrangements to provide an infrastructure which supports future learning.   |   |  |   |  |
|---|---|---|--|---|--|
| Expectations  | Post-16 Providers   | Secondary Sector  | SDS  | Local Authority   |  |
| Organisational<br>policies take good<br>account of the current<br>and post-COVID<br>environment.    | Ensure policies are adjusted to<br>reflect the impact of COVID-19<br>on learners. This should<br>include, attendance, discipline,<br>learning and teaching, and<br>assessment. Ensure<br>appropriate impact<br>assessments are carried out. | Ensure policies are<br>adjusted to reflect the<br>impact of COVID-19 on<br>learners. This should<br>include, attendance,<br>discipline, learning and<br>teaching, and assessment.<br>Ensure appropriate impact<br>assessments are carried<br>out. | Ensure policies are<br>adjusted to reflect the<br>impact of COVID-19 on<br>learners. This should<br>include the provision of<br>CIAG, ensure appropriate<br>impact assessments are<br>carried out. | Ensure policies are<br>adjusted to reflect the<br>impact of COVID-19 on<br>learners. This should<br>include, attendance,<br>discipline, learning and<br>teaching, and assessment.<br>Ensure appropriate impact<br>assessments are carried<br>out. |  |
| Scheduling and<br>timetabling<br>arrangements enable<br>young people to plan<br>ahead.              | Ensure timetabling<br>arrangements are conveyed in<br>sufficient advance to enable<br>learners to plan learning around<br>other personal, home and work<br>commitments.   | Ensure timetabling<br>arrangements are<br>conveyed in sufficient<br>advance to enable learners<br>to plan learning around<br>other personal, home and<br>work commitments.  | Ensure timetabling<br>arrangements are<br>conveyed in sufficient<br>advance to enable learners<br>to plan learning around<br>other personal, home and<br>work commitments.                         | Ensure timetabling<br>arrangements are<br>conveyed in sufficient<br>advance to enable<br>learners to plan learning<br>around other personal,<br>home and work<br>commitments.   |  |
| Providers ensure that<br>all learners have<br>access to appropriate<br>IT and online<br>facilities. | Ensure that all learners have access to appropriate IT equipment and online facilities.   | Ensure that all learners<br>have access to appropriate<br>IT equipment and online<br>facilities.  | Ensure that all learners<br>have access to appropriate<br>IT equipment and online<br>facilities.   | Ensure that all learners<br>have access to<br>appropriate IT equipment<br>and online facilities   |  |
| Provision for<br>developing digital<br>skills is well promoted<br>and accessible.                   | Ensure that all learners have<br>access to support to ensure<br>they have the digital skills<br>required to be able to engage<br>fully in learning activities.  | Ensure that all learners<br>have access to support to<br>ensure they have the<br>digital skills required to be<br>able to engage fully in<br>learning activities.   | Ensure that all learners<br>have access to support to<br>ensure they have the<br>digital skills required to be<br>able to engage fully in<br>learning activities.                                  | Ensure that all learners<br>have access to support to<br>ensure they have the<br>digital skills required to be<br>able to engage fully in<br>learning activities.   |  |

| Employment and<br>further learning<br>opportunities are<br>understood by key<br>stakeholders. | Work with Skills Development<br>Scotland and partners to<br>identify and respond to<br>opportunities available to young<br>people.   | Work with Skills<br>Development Scotland and<br>partners to identify and<br>respond to opportunities<br>available to young people<br>and provide opportunities<br>for young people to<br>develop and apply CMS to<br>make informed decisions. | Support providers to plan<br>and convey employment<br>and further learning<br>opportunities to young<br>people for example<br>through school partnership<br>agreements (SPA) and<br>college partnership<br>agreements. | Work with Skills<br>Development Scotland<br>and partners to identify<br>and respond to<br>opportunities available to<br>young people.   |
|---|--|---|--|---|
| Measures to ensure<br>safety are clear and<br>understood by<br>practitioners and<br>learners. | Ensure policies convey<br>effectively to learners the<br>measures to ensure safety<br>during and post the COVID 19<br>pandemic. This should, for<br>example include, physical<br>distancing and hygiene. | Ensure policies convey<br>effectively to learners the<br>measures to ensure safety<br>during and post the COVID<br>19 pandemic. This should,<br>for example include,<br>physical distancing and<br>hygiene.                                   | Ensure policies convey<br>effectively to learners the<br>measures to ensure safety<br>during and post the COVID<br>19 pandemic. This should,<br>for example include,<br>physical distancing and<br>hygiene.            | Ensure policies convey<br>effectively to learners the<br>measures to ensure safety<br>during and post the<br>COVID 19 pandemic. This<br>should, for example<br>include, physical<br>distancing and hygiene. |

#### 4.6.1 Arrangements to provide an infrastructure which supports future learning.

How can we share best practice to inform adjustment of internal and shared policies and practices to take account of the impact of COVID-19?

How can we coordinate and timetable joint learning activities, to enable young people to access to learning opportunities across different partners?

How will funding arrangements take account of hardship and changing circumstances?

How can we draw on feedback form young people to influence and improve arrangements?

How will we monitor the effectiveness of our arrangements and draw collectively on our findings to refine and enhance our provision?

# **Progression and Pathways**

### Scottish Credit and Qualifications Framework (SCQF)

SCQF is a way of comparing Scottish qualifications. It covers achievements such as those from school, college, university, and many work-based qualifications. It does this by giving each qualification a level and a number of credit points. The level of a qualification shows how difficult the learning is. The credit points show how much learning is involved in achieving that qualification. Each credit point represents an average of 10 hours of learning.

SCQF can help:

- decide how you progress in your learning
- understand qualifications you are not familiar with
- employers understand different types of qualifications and help development of employee's skills
- colleges and universities identify the level that has been studied in a particular subject and make it easier to transfer credit points between different learning programmes
- provide recognition for other areas of your learning that may contribute to your personal development and your future goals.

# Colleges and Universities use SCQF Levels

All Scottish universities and colleges use SCQF levels and credit points to describe their courses. A wide range of other learning is also recognised using SCQF levels and credits.

| SCQF<br>Levels | SQA Qualifications                                 |                                |                               |   | Qualifications of Higher<br>Education Institutions  | Apprenticeships & SVQs  |
|----------------|--|--------------------------------|-------------------------------|---|---|---|
| 12             |  |                                | $\uparrow$                    | × | Doctoral Degree   | Professional Apprenticeship                                   |
| 11             |  |                                |                               |   | Masters Degree, Integrated Masters<br>Degree, Post Graduate Diploma,<br>Post Graduate Certificate | Graduate Apprenticeship<br>Professional Apprenticeship<br>SVQ |
| 10             |  |                                |                               |   | Honours Degree, Graduate Diploma,<br>Graduate Certificate   | Graduate Apprenticeship<br>Professional Apprenticeship        |
| 9              |  |                                | Professi<br>Developmer        |   | Bachelors / Ordinary Degree,<br>Graduate Diploma, Graduate Certificate                            | Graduate Apprenticeship<br>Technical Apprenticeship<br>SVQ    |
| 8              |  | Higher National<br>Diploma     |                               |   | Diploma Of Higher Education   | Higher Apprenticeship<br>Technical Apprenticeship<br>SVQ      |
| 7              | Advanced Higher, Awards,<br>Scottish Baccalaureate | Higher National<br>Certificate |                               |   | Certificate Of Higher Education   | Modern Apprenticeship<br>SVQ                                  |
| 6              | Higher, Awards,<br>Skills for Work Higher          |                                |                               |   |   | Modern Apprenticeship<br>Foundation Apprenticeship<br>SVQ     |
| 5              | National 5, Awards,<br>Skills for Work National 5  |                                |                               |   |   | Modern Apprenticeship<br>SVQ                                  |
| 4              | National 4, Awards,<br>Skills for Work National 4  | National<br>Certificate        | National<br>Progression Award |   |   | SVQ   |
| 3              | National 3, Awards,<br>Skills for Work National 3  |                                |                               |   |   |   |
| 2              | National 2,<br>Awards                              |                                | ,                             |   |   |   |
| 1              | National 1,<br>Awards                              |                                |                               |   |   |   |

# Scottish Government Destinations (updated February 2020)

Leaver destinations are categorised by SDS based on shared administrative data wherever possible. Alternatively, they have been captured by staff in data sharing organisations or through direct data input by SDS staff, as a result of contact with individuals, their parents/carers or organisations an individual is engaging with. The following categories for leaver destinations are included in this statistical bulletin:

*Higher Education:* includes leavers following HND (Higher National Diploma) or HNC (Higher National Certificate) courses, degree courses, courses for the education and training of teachers and higher level courses for professional qualifications. It includes programmes at a level higher than the standard of the National Qualifications, i.e. above SCQF Level 7. Leavers with a deferred, unconditional place in higher education have also been included in this category.

This can be recorded as 'Higher Education – College' or 'Higher Education University or other HEI' on SEEMiS depending on where the programme of study is likely to take place.

*Further Education:* includes leavers undertaking full-time education which is not higher education. This may include National Qualifications below HNC level such as SVQs, Highers, 'A' levels, access courses, portfolio preparation or pre-vocational courses.

**Training:** includes leavers who are on a training course and in receipt of an allowance or grant, such as the Employability Fund national training programme. It also includes leavers who are on local authority or third sector funded training programmes that are in receipt of a training allowance or those participating in Community Jobs Scotland.

From 2018/19 this category includes school leavers receiving support that would **previously have been recorded as 'Activity Agreements'**. This means that the proportion of 2018/19 school leavers with a destination category of Training cannot be directly compared to the proportion recorded for previous years. Further information can be found in the Activity Agreements definition below.

*Employment:* includes those who consider themselves to be employed and in receipt of payment from their employers whether on a seasonal, temporary or permanent contract. It includes young people undertaking training in employment through national training programmes such as Modern Apprenticeships and Graduate Apprenticeships. Any employment over 16 hours per week would be classed as full-time.

**Voluntary Work:** includes those undertaking voluntary work/volunteering which will involve a young person giving of their time and energy through a third party with or without financial allowance.

**Personal Skills Development:** Young people who have a destination as Personal Skills Development (PSD) on the Opportunities for All shared dataset fall into one of two different categories:

PSD (Employability): including individuals who participate in activities with the aim of employment. For example programmes run by community learning and development (Highlife Highland) or third sector organisations.

PSD (Social & Health): includes individuals who may not be ready to enter the labour market and require access to support from support services to make transitions into learning/work or adulthood. An example of this is where an individual undertakes structured opportunities appropriate to their long term needs or to address their barriers to engaging in education, employment or training.

The way in which school leavers undertaking Personal Skills Development are counted in these statistics has changed.

**Activity Agreements:** prior to 2018/19 this included those for whom there was an agreement between a young person and an advisor that the young person would take part in a programme of learning and activity which helped them become ready for formal learning or employment.

The integration of funding streams as part of the ongoing implementation of <u>No One Left Behind</u> means that although local authorities will provide the same type of support and opportunities for young people, this activity will no longer be funded under the banner of 'Activity Agreements'. This means it is no longer appropriate to record school leavers receiving this support using this category. Instead they are recorded in the **Training category for 2018/19 onwards**. Note that data for earlier years continues to include the Activity Agreements category reflecting the support that was available at the time.

# Other Destinations:

**Unemployed seeking:** includes those known by Skills Development Scotland or their partners to be seeking employment or training. This includes those receiving support from SDS, Department of Working and Pensions and other partners. It is based on regular contact between the supporting organisation and the individual. This does not refer to the definition of 'unemployed' used by the Department of Work and Pensions to calculate published unemployment rates.

**Unemployed not seeking:** includes all those individuals who are not yet ready or are unavailable to enter the labour market for a range of reasons. The reasons may involve ill health/sickness, prison, pregnancy, caring for children or other dependents or taking time out.

**Unknown:** includes all leavers whose destination is not known either to Skills Development Scotland, the school attended, other partners or were not able to be contacted at the survey point.

#### **Career Management Skills (CMS)**

Through their careers services, SDS are working to equip young people with the skills and confidence they need to navigate the changes ahead and take advantage of opportunities that arise.

CMS empower individuals to identify the skills they have and the ones they need to develop, to help them realise their potential at any stage in their life.

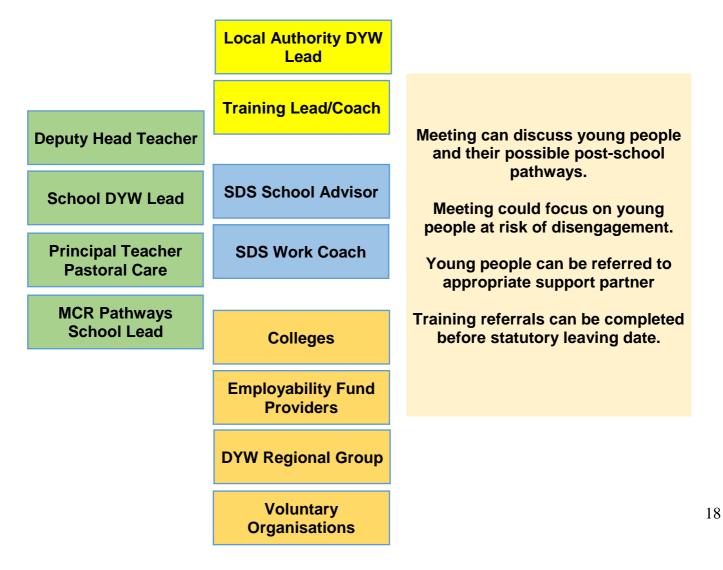
There are four key themes:

| Self      | Achieving a clear understanding of who you are, what is important to you and how you fit into the world around you |  |  |
|-----------|--|--|--|
| Strengths | Developing an understanding of what you're good at and how you can use your  |  |  |
|           | strengths  |  |  |
| Horizons  | Learning to visualise, plan and achieve career aspirations throughout your entire working life                     |  |  |
| Networks  | Understanding the importance of work and social relationships in building your                                     |  |  |
|           | career   |  |  |

#### **Post-16 Planning Meetings**

These meetings will allow school and its partners to discuss and provide an intended pathway for young people. Meetings are generally monthly and are led by Depute Head Teacher with a remit for Senior Phase.

An example meeting is detailed below:



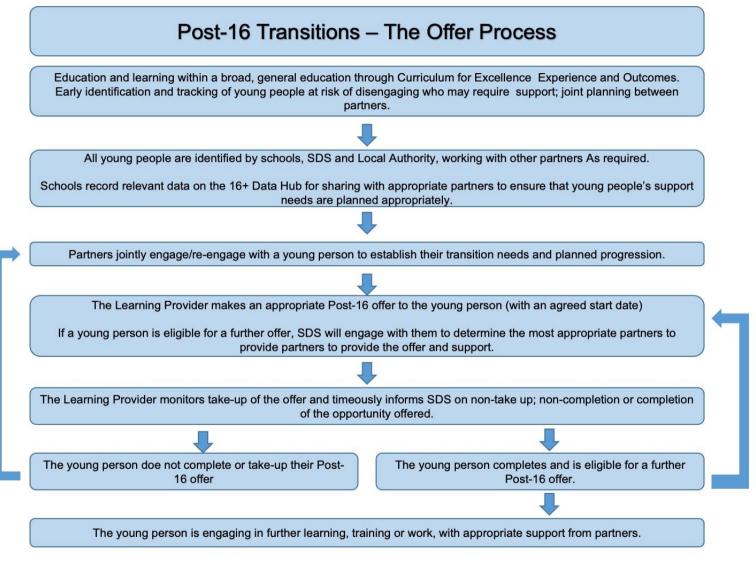
#### **Post-16 Transitions**

Planning starts well before the young person's statutory leaving date: with early identification of those at risk of disengaging. Tracking, monitoring and support are central to the process for all young people.

Building on Career Management Skills developed through Career Information Advice & Guidance will be through My World of Work and targeted support from Career and Job Coaches as required.

The Learning Providers are responsible for sharing data on young people with SDS, via the 16+ Data Hub, so that individuals are tracked, monitored and supported.

An offer can be recorded once it is conformed; it must be agreed by the young person and the Learning Provider. There must be a start date.



#### College Development Network (CDN) Support and capacity building for the college sector

#### **Leadership Series**

An online leadership series has been developed specifically to support colleges during the crisis. The on-line workshops are being delivered throughout May and include the following: Working remotely; Managing remotely; Leading remotely in a crisis; Preparing for Post Crisis recovery (session for Vice Principals only).

#### Leadership and Governance

CDN's leadership team is hosting a week of online activity for college managers, senior leaders, principals, board members and chairs of college boards. The virtual series of 1-hour workshops will focus on a key topics including future-proofing the college workforce and creating a resilient organisation. The workshops incorporate The Three horizons of change; Using technology as an enabler in 2030; Creative governance for an innovative sector.

#### **Digital learning and teaching**

CDN is working with Jisc to deliver 'Virtual Bridge' webinar sessions to support college staff to expand and extend delivery of remote learning, teaching and assessment. Daily (Tuesday – Friday) webinars are bringing together educational technology communities in Scotland and Northern Ireland to share expertise. All of the webinars are delivered live, with recordings available after each session.

#### Support for college teams

CDN is supporting practitioner networks to meet virtually. The Access and Inclusion Network, is meeting more frequently (fortnightly) to help respond to the changing demands of COVID 19. CDN is offering an online programme to support staff in college teams to respond to the changing educational environment. The programme is bespoke to the roles of individual staff teams and participants are able to share and learn about different types of approaches being used in other colleges, to help to shape future arrangements for delivery of services.

**National College Poverty and Deprivation Enquiry** In response to indications that the experience of poverty during lockdown is already bringing additional layers of deprivation, CDN is organising a national college sector enquiry into the ways in which colleges can work across the country to address complex poverty challenges in Scotland's communities. Representatives from six colleges have convened to design a project that will explore arrangements made by colleges to address poverty. The findings from the enquiry will be used to support colleges to extend effective practices and approaches which reduce the negative impact of poverty.

#### **Online events and networks**

College Expo will be delivered virtually this year in June, providing a major online event for the college sector.

# Skills Development Scotland (SDS) arrangements to support the transition of young people in secondary schools

Skills Development Scotland (SDS) is adapting ways of working to meet the needs of colleagues, customer and partners throughout the COVID 19 crisis.

The SDS careers service has moved from face-to-face delivery of services to online and telephone services to

- retain targeted support for school pupils in the senior phase, alongside the support of local authority partners;
- provide targeted and universal support for adult customers including Next Steps;
- deliver PACE redundancy support for employers, employees and apprentices, both online at <u>www.redundancyscotland.co.uk</u> and through a dedicated support helpline on 0800 917 8000

New services have been introduced including a <u>My World of Work Job Hub</u>, to enable employers across Scotland to quickly advertise immediate vacancies and to support individuals seeking employment at this critical time.

Throughout the pandemic, SDS will augment these services to provide further support for those that need it.

In the weeks ahead SDS will launch a range of interim services to support individuals affected by the pandemic. These will include:

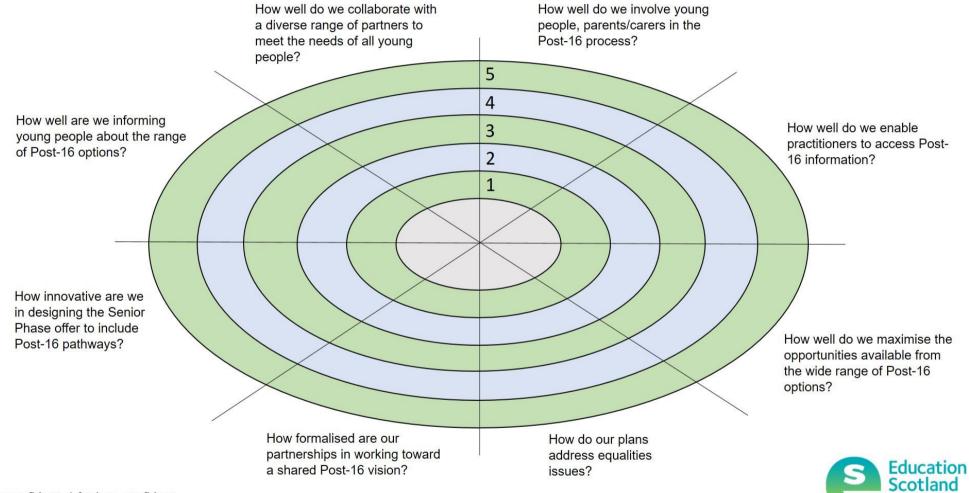
- Enhancing web content and launching a helpline for individuals who have been impacted by the pandemic using a partnership approach to ensure that individuals receive the right support, at the right time.
- Enhancing web content and launching a helpline for pupils and their parents and carers - to enable young people to explore their options and make informed choices about their next steps, whether staying on at school or moving on to post-school learning.



 Developing a career education programme – Comprising a blend of digital content and offline resources centred around the Career Education Standard (CES) and the SDS career management skills (CMS) Framework, working alongside the DYW Regional Groups

SDS are working in partnership with other agencies and key stakeholders to shape these offers, recognising that many other national and local organisations are currently evolving their own delivery to support the national effort around COVID-19. SDS will continue to update partners on development of services in the days and weeks ahead.

#### **Post-16 Benchmarking Exercise**



5 for confident, 1 for less confident

Foghlam Alba

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