

Agenda

Meeting:	Advisory Board
Date:	06/10/2021
Time:	10 am – 1 pm
Venue:	Microsoft Teams

1	Welcome and apologies		10:00
2	Previous meeting <ul style="list-style-type: none"> Minute – 7 July 2021 Action log 		10:05
3	Declarations or conflicts of interest		10:10
Substantive items for discussion			
4	Chair's update <ul style="list-style-type: none"> Return to Offices Return to Face to Face visits 	Chair	10:15
5	Education Reform Update <ul style="list-style-type: none"> 5.1 ES Progress cover sheet 5.2 ES Progress paper 5.3 Engagement with Independent Advisor 	Gillian Hamilton & Ken Muir	10:30
6	National e-Learning Offer <ul style="list-style-type: none"> 6.1 Cover sheet 6.2 Impact report 	Joan MacKay & Tom Gregory	11:30
7	Scottish Attainment Challenge Update <ul style="list-style-type: none"> 7.1 SAC cover sheet 	Patricia Watson	11:50
8	Transformation Programme Update <ul style="list-style-type: none"> 8.1 High Level Plan 8.2 Risk register 	Patricia Dougan	12:10
9	Finance Update <ul style="list-style-type: none"> 9.1 Cover sheet 9.2 Annex 1 summary 9.3 Annex 2 graphs 	Gillian Howells	12:25
10	Management Information <ul style="list-style-type: none"> 10.1 Quarter 1 report 	Craig Clement	12:40
For awareness (comments by exception)			
11	Scrutiny Directorate Annual Reporting <ul style="list-style-type: none"> 11.1 Staffing level paper 11.2 Annual report cover sheet 11.3 Annual report 2019 / 2020 paper 11.4 Annual scrutiny plan 2021 / 2022 paper 	Janie McManus	12:45
12	Audit and Risk Committee <ul style="list-style-type: none"> 12.1 Chair's Update 	John Fyffe	12:50
Any other business			
13	AoB		12:55

14	Corporate communications <ul style="list-style-type: none">• Are there any key messages from the meeting to convey to staff?
15	Next meeting <ul style="list-style-type: none">• 8 December 2021, 10 am – 1 pm, Virtual on Microsoft Teams