

Meeting	Audit & Risk Committee
Date	21/12/2022
Time	10:30 – 13:00
Hybrid meeting:	Click here to join the meeting

Pre-meet between Non-Executive Board Members and Internal Audit from 09:45.

Agenda

1	Welcome and apologies		10:30
2	Previous meeting 2.1 Minute – 15 September 2023 2.2 Action log		10:35
3	Declarations or conflicts of interest		10:45
Substantive items for discussion			
4	Internal Audit 4.1 DIAA Progress Report 4.2 Information Security Assurance Review Report 4.3 DIAA Bulletin issue 18 (for info only) 4.4 Risk in Focus 2024 Report (for info only)	Jim Montgomery / Gary Gibb	10:50
5	Outstanding Audit Recommendations 5.1 Audit Recommendation Cover Paper 5.1.1 Audit Recommendation Tracker	Roz McCracken	11:05
6	Finance Update 6.1 Finance report as of 31 October 2023 6.2 Finance report as of 31 October 2023 – Annex A	Gillian Howells	11:15
7	Risk Update 07.1 Education Scotland Risk Register Cover Paper 07.2 Education Scotland Risk Register 07.3 Directorate Heatmaps	Avril Hamilton	11:30
8	08.1 Information Security Update	Michael Moynihan	11:40
9	Reform update – verbal update	Maureen Hamilton	11:50
Items for Noting/for information (comments by exception)			
10	10.1 Health, Safety and wellbeing committee minutes		12:00
Any other Business			
11	Any Other Business <ul style="list-style-type: none"> Are there any risk implications from what has been discussed at this meeting? Are there any key messages from the meeting to be conveyed to staff? 		12:05
Additional item for non executives and head of governance only			

12	12.1 Review of ToR 23/24	Secretary	12:10
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Next meeting is on 21 March 2024