**Creative Learning Network Fund 2021-22**

**Application Form**

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| **Deadline for submission:** **12 noon Wednesday 29th September 2021**  Please email your completed form to: [edscreativitygrants@educationscotland.gov.scot](mailto:edscreativitygrants@educationscotland.gov.scot)  Please read **all** **supporting documents** before you start completing this form. Ensure that you complete every section, and include a digital signature.  **Important points to note:**   * Your proposal must feature **active partnership working** with Education Services. * In the case of joint applications, ***all* local authorities**must be actively engaged. * Your proposal must **respond directly to the intended outcomes** of the fund and support the **implementation of Scotland’s** **Creative Learning Plan and Scotland’s Culture Strategy**. * Proposals that do not meet the funding criteria **will not be funded**. * Failure to meet the deadline will render your application invalid. * You should assume that we have no knowledge about any previous funding you have received from Education Scotland and/or Creative Scotland. * If any sections are incomplete then this may impact on the assessment of your application. * You only need to send in the completed application form. Supporting documents are not required. * Please ensure that you retain copies of the application form for your own records.   If you have any **queries** regarding your eligibility or the application process, please contact Education Scotland’s Creativity Team: creativity@educationscotland.gov.scot |

**Section 1 – About You**

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| **About You** |
| Name:  Position:  Department:  Direct telephone:  Email address:  Address: |

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| **About Your Local Authority or Trust** |
| **Local Authority / Trust**:  Postal Address:  Telephone:  **Finance Department Address** if different from above**:**  Finance Contact Name:  Telephone:  Email: |

**Section 2 ­ - Proposal**

This year, the fund is principally concerned with using creative approaches to address the negative impacts the pandemic has had on learners’ mental health and wellbeing. Applicants will be asked to set out their proposal for delivering on the following:

* **Priority outcome:**

Learners’ mental health and wellbeing is improved through creativity and arts experiences.

* **Associated outcome:**

Learners are directly influencing more of their own creative learning and creative experiences.

To work towards these, CLNs are asked to use the funding strategically to address and report on one or more of the following **short-term outcomes**:

1. Learners and practitioners engage in dialogue about the development of creativity skills.
2. Partnerships are used effectively to deliver highly engaging creative learning and arts experiences.
3. Partnerships are used effectively to support creative and innovative approaches to curriculum design.
4. Learners can demonstrate their ability to transfer their creativity skills to new contexts.
5. Learners’ artistic and creative endeavours at home and in the community are acknowledged and celebrated.

We believe in access for all and expect CLNs to demonstrate that they are taking proactive steps to promote equality, diversity and inclusion and remove barriers for protected characteristic groups.

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| **1. Your Local Context:** (Max 500 words)  Please tell us about your local context, highlighting any developments that have impacted on your work in the past year and/or will do so in the coming year. |
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| **2. Summary** (Max 500 words)  Please give an overview of the work for which you are seeking funding, explaining how this builds on what you have learned over the past year and how it will deliver the intended outcomes of the fund in your local context. |
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| **3. Evaluation and Impact** (Max 500 words)  Based on your initial plans, how do you plan to evaluate the impact of your work against the intended outcomes of the fund? |
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| **4. Timeline – provide an indicative timeline of your plans for 2021-22** | | | | | |
| **Month** | **Type of activity/output**  Cut and paste from the list below | **Any additional details** (optional) | **Duration**  e.g. 1 x twilight; 1 x day; 2 x weeks; 1 day a week for 6 weeks. | **Theme / focus**  Cut and paste from the list below | **Target participants**  Cut and paste from the list below |
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| **Type of activity/output** | **Theme / focus:** | **Target Participants** | |
| Engagement with Heads of Education | Employability | Early Years Practitioner | Heritage Organisations (national) |
| HT/DHT meetings | Teaching and Learning | Early Years Manager | Voluntary Organisation |
| CLPL (teachers) | Assessment | Primary Practitioner | LA Senior Managers/ Policy Makers |
| CLPL (informal learning practitioners) | Achievement | Primary Manager | Local Authority Staff |
| Network meetings / events | Attainment | Secondary Teacher | CLD Practitioner |
| Conference/symposium | Equity | Secondary Manager | CLD Manager |
| In-school residency / project | Improvement | Trainee Practitioner | Public Services (e.g. Police; NHS) |
| In-school workshop | Curriculum planning | Probationer Teacher | Parents / Carers |
| Test of change | Leadership | F.E. Staff | Employers |
| Marketing /Comms (digital) | Literacy | H.E. Staff | Children and Young People – Early Years |
| Marketing / Comms (physical) | Numeracy | Artists and Creatives | Children and Young People – Primary |
| Learning resource | Health and Wellbeing | Arts and Cultural Organisations (local) | Children and Young People – Secondary |
| Evaluation report | STEM | Arts and Cultural Organisations (national) | Young People 16+ |
| Other - please specify | Learning Through the Arts | Heritage Organisations (local) | Modern Apprentice |
|  | Learning In the Arts |  | Other – Please specify |
|  | Other - please specify |  |  |

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| **5. Partnerships**  Name the partners you plan to involve in the coordination and delivery of your programme and in what capacity.  Remember that your proposal must feature meaningful partnership working with Education Services. | | | |
| **Name** | **Role** | **Organisation** | **Relevant experience** |
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| **6. Consultation**    Who has been involved and consulted in the development of this application and the planning of your proposal? | | | |
| **Name** | **Role** | **Organisation** | **Input** |
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| **7. Finances 2021-22**  Please provide a breakdown of the income and expenditure relating to your proposal  See CLN Fund Application Guidelines page 6 for eligible costs. Add extra rows if required. |

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| **Funds required** | **£** |
| What amount are you bidding for from the CLN Fund?  *(you can bid for up to £7K per local authority)* |  |
| **Total** |  |

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| **Any other cash contribution** (e.g. local authority budget or private sponsorship) | **£** |
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| **Total** |  |

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| **Item/Activity** | **Planned Spend** |
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| **Total** |  |

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| **8. Equal opportunities**    Please outline your commitment to equality, diversity and inclusion and explain specifically how your proposal reflects this (refer to the application form **Exemplar** before completing). |
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**Section 3 – Your Statement and Signature**

Before submitting your application, please ensure that you have:

* Answered all questions
* Signed the form using a digital signature

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| **Your Statement** |
| * I confirm that I have read and understood the guidelines that accompany this form. * I confirm that I have completed all the questions on this form. * I confirm that all the information in this application is true and correct. * I confirm that I will tell you immediately if anything changes which could affect this application in any way. * I confirm that I am happy for you to provide copies of this form to any person or organisation you need to consult about this application. * I note that any funding awarded will be subject to standard and specific conditions. * I confirm that I have the power to accept the award under conditions you set and to repay the funding if we do not meet them. |
| **Name and position:** |
| **Digital signature:** |
| **Date:** |