

Meeting:	Advisory Board
Date:	28/03/2022
Time:	2 pm – 4 pm
Venue:	Microsoft Teams



1	Welcome and apologies <ul style="list-style-type: none"> • Declarations or conflicts of interest 		14:00
2	Previous meeting <ul style="list-style-type: none"> • Minute – 8 December 2021 • Action log 		14:05
Substantive items for discussion			
3	Chair's update	Chair	14:10
4	People survey results <ul style="list-style-type: none"> 4.1 Summary Report 4.2 ES Organisation Wide Results 	Craig McLean	14:25
5	Scrutiny activity plan <ul style="list-style-type: none"> 5.1 Summary Report 	Louise Turnbull	14:40
6	Transformation programme <ul style="list-style-type: none"> 6.1 Risk register 6.2 Dashboard 	Craig Clement	14:55
7	Management information <ul style="list-style-type: none"> 7.1 Quarter 3 report 	Craig Clement	15:10
8	Finance report (as at 31 January 2022) <ul style="list-style-type: none"> 8.1 Report 8.2 Annex 1 – Expenditure summary report 8.3 Annex 2 – Graphical representation 	Gillian Howells	15:20
9	Budget planning <ul style="list-style-type: none"> 9.1 Report 9.2 Annex 1 – Budget allocation 	Gillian Howells	15:30
10	NIF reporting <ul style="list-style-type: none"> 10.1 Summary Report 	Sharon Brown & Michael Halbert	15:40
Any other business (including items for awareness)			
11	<ul style="list-style-type: none"> • Audit and Risk Committee Chair's update • Directorate Summary Report 		15:55
12	Corporate communications <ul style="list-style-type: none"> • Are there any key messages from the meeting to convey to staff? 		
13	Next meeting is on Wednesday 27 May 2022, 10 am – 1 pm.		