

Food for Thought: Education Fund Phase 9 Application Form

The **aim** of the fund is:

To provide progressive, high quality learning experiences in food education which build sustainability and capacity for future development.

Please read the 'Guidance' before completing the application form

Name of Local Authority (or indicate if Independent)	Fife Council
Level of Grants	<p>Funding awards will be up to £3,000* per individual project. When applying as a cluster or associated group of establishments, each establishment must be named on the form. In this instance more than £3000* can be requested and the breakdown shown clearly in the form.</p> <p>It may not be possible to fund every element of each successful proposal. The total amount will be subject to budget availability and adherence to the aims of the fund.</p>
Eligibility	<p>Applications are invited from practitioners in early learning and childcare settings, schools/clusters/associated school groups across Scotland. NB: We will accept one application per establishment or cluster. Note - ASN schools in the independent sector are also eligible to apply.</p> <p>PLEASE READ GUIDANCE NOTES FOR FULL DETAILS.</p>
Number of establishments involved in the bid	One
Name of Establishment(s) involved (if cluster bid, include <i>all</i> establishment names)	Limekilns Primary School
Application completed by (name)	Katy Miller (Class Teacher)
Deadline for Applications	<p>To arrive no later than 12 noon on Wednesday 22nd June 2022</p> <ul style="list-style-type: none"> • If any sections are incomplete, this will impact on the assessment of your application. • Only return the completed application form. Supporting documents are not required.

	Please ensure that you retain a copy of the application form for your own records.
Period of Fund	Successful applicants will receive notification of funding by the first week of August 2022 . Project activities should take place between September and December 2022 and final reports should be submitted by end of January 2023 .
Please email your application to:	Email: FoodforThought@educationscotland.gov.scot Please note – the end of the email address is scot not uk

SECTION 1: ABOUT YOU	
Local Authority:	Local Authority (or state if Independent): Fife Council
<p>Please give the name and contact details of the person within your establishment/ school who will deal with this application, all correspondence relating to it and the management of the Food for Thought Fund.</p> <p>The person named here must be authorised to answer all queries and to sign all paperwork relating to this application and be responsible for the overall management and co-ordination of the project. The named person should also be the first point of contact for Education Scotland.</p>	Name: Claire McCallum
	Position: Headteacher
	Establishment/School: Limekilns Primary School
	Address: 8 Dunfermline Road, Limekilns,
	Postcode: KY11 3JS
	Direct Telephone: 01383 602420
	Mobile: 07746 760876
	Email: claire.mccallum@fife.gov.uk
	Please re-enter your email address: claire.mccallum@fife.gov.uk
Has your establishment received Food for Thought Funding previously? Please tick all that apply:	Phase 5 <input type="checkbox"/> (2017/18) Phase 6 <input type="checkbox"/> (2018/19) Phase 7 <input type="checkbox"/> (2019/20) Phase 8 <input type="checkbox"/> (2021/22) n/a <input type="checkbox"/> The school have never applied for this funding previously.

SECTION 2: MAKING LINKS

Projects should deliver the aim of the Food for Thought Fund:

To provide progressive, high quality learning experiences in food education which build sustainability and capacity for future development.

In Phase 9 we would also like bids to address one or more of the following :

- to increase awareness of the Love Food, Hate Waste campaign.
<https://scotland.lovefoodhatewaste.com>;
<https://www.zerowastescotland.org.uk/food-waste/teaching-resources>
- to increase children and young people's experiential farm to fork learning through farm links or visits, when such visits are allowed.
<https://www.rhet.org.uk>
- to encourage establishments to link with at least one business / community partner to help address skills for learning, life and work.
<https://www.dyw.scot/>

Establishments will be able to seek help from the organisations shown above if required but may already have their own links and partnerships in place.

Note - Assistance for bus travel to farms may be available from RHET. Please do not include bus travel in your Food for Thought budget.

Please tick any themes, initiatives and Scottish Government guidance below which will relate to your project :

Food Summary Page . Includes skills progression using the Es and Os and the Benchmarks.	✓
Love Food, Hate Waste	✓
Farm Visits	✓
Developing the Young Workforce .	✓
Inequity/attainment gap	✓
Good Food Nation: Scotland's National Food and Drink Policy	✓
A healthier Future – Scotland's Diet and Weight Delivery Plan	✓
Helping parents with food and eating	✓
Better Eating, Better Learning : new context for school food, follow up to Hungry for Success	✓
Beyond the School Gate : improving food choices in the school community	✓

SECTION 3 : ABOUT YOUR PROJECT

Please give a **50 word summary** of your project

Please note that we may use this wording in reports and in press releases, so it should be a concise statement of your proposed plans.

Limekilns Primary School and Community Garden Project

Our project is to establish an allotment garden and composting area to enrich pupils' experience and learning. This accessible greenspace will provide opportunities for direct hands-on experience of growing food, a learning environment for teachers to deliver a broader curriculum and to support sustainability and links with the wider community.

Please give an overview below of your plans, school-based activities and deadlines, with reference to Section 2. (a timeline can be very helpful). You may go to a second page for this section. Please refer to the guidance Section 5 below on how we will assess your application.

Background: At Limekilns Primary School, the pupils have an awareness of sustainability and have demonstrated a keen interest in helping our school become more sustainable through a variety of local projects. These have mainly focused on doing our part for the environment through limiting our use of single use plastics, the need to reduce, reuse and recycle and making conscious efforts in school and at home to help tackle climate change. We would love to further develop this by taking pupils' learning forward in relation to 'Better Eating, Better Learning' and the 'Love Food Hate Waste' initiatives. We have the unique location here in Limekilns of being a tourist village with many local businesses to collaborate with. Our pupils across the school and nursery have learned about the impact greenhouse gas emissions can have on the environment and the link to food production. Whilst they have learned about the importance of reducing food airmiles, our carbon footprint and the need to source food locally, our aim is to approach this more thoroughly through harvesting food we grow ourselves and teaching children how to cook well balanced, healthy meals with their own produce, encouraging them to contribute to a sustainable Scotland. Our Primary 7 pupils are looking ahead to achieve their John Muir Award in the next academic year. This is something we have never achieved before at Limekilns Primary and this project would fit in perfectly with the sustainability aspect of the award. However, we have a lack of access to land for growing and composting within our school grounds and unfortunately, due to limited space, we are unable to have a school vegetable garden or provide practical opportunities for our pupils to develop their skills in food education.

Project: Limekilns Primary have been given the brilliant opportunity to work in collaboration with the Charlestown, Limekilns and Pattiesmuir Nature Conservation Group to enhance links with the local community. They are able to provide us with easily accessible and high-quality allotments for each class (including the nursery) as part of a wider school garden to be used on a regular basis as part of our Health and Wellbeing curriculum. In addition, they plan to include a wildlife pond that can be used by our pupils. With the close proximity to the school, this will be a rich and valuable resource for pupils and teachers to use to increase awareness of local food growing and provide experiential learning. Pupils can take a keen interest in their food, value the process of growing and ultimately have access to healthy and nutritious foods grown locally. We can grow a wide variety of crops and provide skills progression in E's and O's across the curriculum. All of this with a focus on sustainability. Through accessing this local garden, pupils will gain an understanding about food education, in line with the vision of Scotland becoming a 'Good Food Nation'. It will empower them to take a more active role in sowing, maintaining and harvesting their own crops, as well as developing skills and knowledge in food preparation and cooking healthy and nutritious food. It will also link in with aspects of the 'Farm to Fork' strategy of understanding what is the most economic, healthy, and sustainable way to feed a continent. We also aim to have collaboration across age groups and ensure opportunities for younger children to work with and learn from older children. We plan to work on this project as whole school classes to link in with our current outdoor learning and health and wellbeing projects, whilst developing our food education programme. In addition, we hope to develop a pupil leadership team who would take responsibility for the ongoing planning and management of the garden and meet regularly with the Nature Conservation Group to discuss progress and further planning for the future. There is a particular interest in the potential of intergenerational work, with our school hoping that some of the older residents of the villages can work with our pupils on growing and tending their crops. We will work alongside our local restaurants, hotels and cafes, including the Coorie, the Sundial, the Ship Inn and the Bruce hotel, understanding how they use locally produced foods and how they deal with food wastage, especially given in UK households we waste 4.5 million tonnes of edible food every year! We hope to collaborate with these local businesses on projects relating to the planning of new recipes and menu contributions. Our Primary 7 pupils attend Ardroy

Outdoor Education Centre every year where there is a huge focus on reducing food waste. This project will tie in nicely with the need to become more environmentally aware of landfill and the impact this can have on our planet. We will link with our families to strengthen relationships and address skills for learning, life and work. We want to ensure equity amongst our learners and are aware of the varied catchment area we are part of, where some pupils don't have access to a garden of their own. The average family of four can save just over £60 per month by reducing their food waste and we know that every person has a part to play in this to look after our planet. We have full support from a local farm where we can discuss cattle farming, potato harvesting and are fortunate enough to have parents who are chefs who can help us to take this learning forward in the classroom by sharing their expertise in the preparation and cooking of foods. Developing further skills in hygiene, safety and food presentation we feel links well with 'Developing the Young Workforce', enhancing children's confidence and abilities for potential future employment. This partnership of working with parents, employers and the wider community will help to better prepare our young people for the world of work and will be an integral part of our project.

Timeline: September/October 2022: Planning

- Interested pupils will put themselves forward and a leadership group will be created to communicate and discuss plans with the Nature Conservation Group.
- Pupils will learn in class about the key initiatives that link to this project and will begin their journey in our food education programme. They will learn about growing in preparation for practical experiences.

November/December 2022: Construction

- It's envisaged that most of the construction of the allotments will be done by volunteers co-ordinated by the Nature Conservation group.
- It's hoped that the Fife Employability Group are able to help and the group are seeking professional input/support/labour in pond construction for public safety, habitat and aesthetic reasons.

Early January 2022/23: Management and Maintenance

- We're proposing to set up a rota of volunteers to open and close the garden daily.
- A maintenance schedule will be drawn up and it's expected that all tasks will be undertaken by volunteers, with suitable training as required.
- Pupils will make plans for their allotment – researching and learning about seasons, bulbs and seeds, vegetables and best times of year for different foods to be grown and harvested.

January 2023 onwards: Use and Develop

- Pupils will be able to access and use the garden regularly.
- 'Limekilns Cookathon' – opportunity to work with local chefs/Invite parents in for food tasting sessions and to learn and cook alongside their children. Creating recipe books and using our allotments for enterprise opportunities.
- Farm visits/Collaboration projects with local businesses.

Next Steps/Impact: We are lucky enough to have these allotments being built for us, but in order to help us use this facility to our full advantage we would require several resources. We would love to give our pupils the key equipment needed to successfully achieve our intended outcome and through this grant funding would be able to do that. It would mean our pupils and families could have the best opportunities and embrace this project fully. We feel this project would have a hugely positive impact on our pupils, families and the local community, now and in the future. It would be an ongoing project that can be developed and extended year on year and will become a key part of our pupils learning journey here at Limekilns Primary School.

SECTION 4: YOUR PROJECT BUDGET	
<p>Please include a breakdown of costs. Consider how you intend to ensure the fund will build a legacy for food education in your school. <i>Please refer to the guidance notes for information on ineligible items.</i> Rows may be added if necessary.</p> <p>PLEASE NOTE LIMITED OR NO DETAIL MAY RESULT IN YOUR APPLICATION BEING UNSUCCESSFUL.</p>	
<u>Detail</u>	<u>Amount</u>
Kids triple pack tool set – includes mini trowel, rake and fork x25 (1 @ £6.99)	£174.75
Kids wheelbarrow x2 (1 @ £34.99)	£69.98
Kids Wooden Handled Spade x7 (1 @ £7.99)	£55.93
Kids metal watering can x3 (1@ £9.99)	£29.97
Children's gardening gloves x25 (1@ £4.99)	£124.75
Multi-Purpose Compost x20 (1@ £7.99)	£159.80
Galvanised Wired Netting x3 (1 @ £22.99)	£68.97
Seeds (variety)	£100.00
Bulbs (variety)	£100.00
Vegetable seedlings (variety)	£100.00
3 pk Cloche set x3 (1 @ £11.99)	£35.97
Green garden 120cm Stakes x7 (1@ £1.99)	£13.93
Easy Fleece tunnel x3 (1@ £19.99)	£59.97
Children's chopping board and knives set x3 (1 @ £9.99)	£29.97
3 pk children's peelers x2 (1 @ £10.71)	£40.68
12pk kids aprons (1 @ £9.99)	£9.99
6 pk Silicone spoons (1 @ £12.59)	£12.59
Full silicone utensil set x3 (1 @ £24.45)	£73.35
3 pk mixing bowls x3 (1 @ £7.99)	£23.97
Food for Thought Total Expenditure (receipts for items of £500 or more, must be retained)	£1284.57
Any additional Income	£
Total Project Expenditure (receipts for items of £500 + must be retained)	£1284.57

SECTION 5: How will we assess your application? For information – please don't complete			
Criteria	Score (0-4)	Weighting (1-5)	Max Score available
1) How well does the bid provide progressive, sustainable learning experiences in food education, allowing learners to develop their knowledge and skills and build capacity for future learning?		5	20
2) How well does the bid engage with the main themes including waste reduction, farm to fork learning and developing young workforce?		4	16
3) How well does the bid represent value for money?		3	12
4) First Time Funding? (see table below)		2	8
Total			56

Criteria 1 – 3 will be scored using Table A. Criteria 4 will be scored using Table B.

TABLE A		
0	Unacceptable	Nil or inadequate response. Fails to meet the requirements.
1	Poor	Response is partially relevant but generally poor. The response addresses some elements of the requirements but contains insufficient/limited detail.
2	Acceptable	The response addresses a broad understanding of the requirements but may lack details on how they will be fulfilled in certain areas.
3	Good	The response is sufficiently detailed to demonstrate a good understanding and provides details on how the requirements will be fulfilled.
4	Excellent	The response is comprehensive, unambiguous and demonstrates a thorough understanding of how the requirements will be met in full.

TABLE B	First time funding
0	No
1	n/a
2	n/a
3	n/a
4	Yes

SECTION 6: YOUR STATEMENT AND SIGNATURE

Before submitting your application, please ensure that you have:

- ✓ answered all sections and questions
- ✓ *not* submitted a copy of a previous application
- ✓ *not* submitted the same application as another establishment
- ✓ **signed the form using a digital signature if possible i.e. a scan of your written signature**

If you are successful, we will inform you by email **by the first week of August 2022** and the grant letters will be issued to authorities **by the middle of August 2022**. (We will also contact all unsuccessful establishments by email by the first week of August.) On receipt of the correctly completed funding letter from your local authority, **funding will then be transferred to the local authority**, where schools will then be able to download their allocated funding so that projects can begin. Once we have awarded a grant we cannot give any more funding for the project.

Monitoring and Evaluation of your Grant

We need to monitor your grant so that we can account for how you have used our funds. This will be ongoing throughout the duration of the project and will contribute to the final project report. Please note that we will ask you for an end of project evaluation report by the **end of January 2023**

Publicity

Information on grants awarded may be made public by Education Scotland.

Images submitted in support of your application may be stored electronically by us. If we later seek to use these for publicity purposes, we will contact you in order to obtain permission to do so.

Complying with Conditions of Grant

You must keep to the grant conditions shown in both our offer letter and any accompanying documents. In particular:

- ✓ you must not make changes to your project without notifying us first
- ✓ you must carry out your project in line with the timescales given in your application, and within the time limits shown in our offer letter, It is very important that you let us know about any delay or difficulties in keeping to the conditions so that we can give advice and help as necessary
- ✓ you will be required to acknowledge our funding in any publicity relating to this project

Your Statement

- I confirm that all the information in this application is true and correct.
- I confirm that I am happy for you to provide copies of this form to any person or organisation you need to consult about this application.
- I note that any grant awarded will be subject to standard and specific conditions.
- I confirm that I have the power to accept the grant under conditions you set and to repay the grant if we do not meet them.

Name

Position

**Digital
Signature**

Date

Submit application by email to FoodforThought@educationscotland.gov.scot

Note the email address ends in 'scot' not 'uk'