

Meeting:	Advisory Board
Date:	12/07/2023
Time:	10 am – 1 pm
Location:	Microsoft Teams

1.	Welcome and apologies		10:00
2.	Previous meeting 2.1 Minutes - 8 March 2023 2.2 Minutes - 24 May 2023 (Strategic session) 2.3 Minutes - 26 June 2023 (Extraordinary Advisory Board session) 2.4 Action log		10:05
3.	Conflicts of interest		10:10
Items for discussion			
4.	Chair's update	Chair	10:15
5.	Outcomes from LT Away Day – Verbal Update	Gillian Hamilton	10:25
6.	Education Reform – New Inspection body	Janie McManus	10:50
7.	Evaluating impact – Update	Clare McAndrew/ David Burgess	11:20
	COMFORT BREAK		11:40
8.	Audit and Risk Committee 8.1 Verbal update from last meeting on 5 July 2022 8.2 Annual Report and Assurance to AO	John Fyffe	11:45
9.	Annual Report and Accounts 22/23 9.1 Cover Paper 9.2 Draft Report	Gillian Howells	11:55
10.	Finance 10.1 Finance report (as at 31 March 2023) 10.2 Annex 1 – Expenditure to 31 March 2023 Summary Report 10.3 Budget Report (for FY 2023-2024)	Gillian Howells	12:05
11.	Education Scotland Risk Register 11.1 Risk report 11.2 Risk register 11.3 Risk heat map	Roz McCracken	12:15
12.	Management Information Quarter 4 report	Clare McAndrew	12:25

13.	Scrutiny report on activity and staffing levels	Janie McManus	12:35
Any other business (including items for awareness)			
14.	Corporate communications <ul style="list-style-type: none"> • Are there any key messages from the meeting to convey to staff? • Next meeting is on 27 September, 10:00 – 13:00. 		12:45