

Food for Thought Education Fund - Phase 11 FY 2024 – 2025

Application Guidance



Closing date for applications

12 noon on Thursday 27th June 2024

Aim of the Fund

The Food for Thought Education Fund gives financial support to develop Food and Health as a context for learning. The fund aims to improve practitioner confidence in providing progressive, high quality, skills-based learning experiences which help to embed food education into the ethos of the establishment. It also provides an opportunity to plan and implement learning experiences which build sustainability and capacity for future development.

What are we looking for this year?

Scottish Government's aspiration that Scotland is a Good Food Nation, means a country where people from every walk of life take pride and pleasure in, and benefit from, the food they buy, serve, and eat day by day. It also means that:

- It is the norm for Scots to take a keen interest in their food, knowing what constitutes good food, valuing it and seeking it out whenever they can.
- People who serve and sell food (including schools) are committed to serving and selling good food.
- Everyone in Scotland has ready access to the healthy, nutritious food they need.
- Dietary-related diseases are in decline, as is the environmental impact of our food consumption.
- Scottish producers ensure that what they produce is increasingly healthy and environmentally sound.
- Food companies are a thriving feature of the economy and places where people want to work.
- Other countries look to Scotland to learn how to become a Good Food Nation.

This year, we are interested in bids which will contribute to this vision by:

- Ensuring learners have gained understanding about food education and can apply their knowledge and skills in a progressive way.
- Relating projects to the world of work, to reducing food waste or to learning through farm contacts / visits.
- Improving outcomes for learners in ways which seek to eliminate the inequity that currently exists amongst learners from different backgrounds and from particular vulnerable groups.

Your proposal will be scored using set criteria and judged on a competitive basis with other applications. Please refer to Section 5 of the application form which details how we will score your bid.

The questions below may support initial thinking.

- Who will be involved in the implementation of the project?
- How will collaboration with external organisations enhance the approach and outcome?
- What do you want to achieve? How are you going to do this?
- How much funding is it going to require?
- Impact - what will this look like and how will you evidence this?

In this phase, projects should incorporate some or all of the following themes/initiatives:

Skills progression using the Es and Os and the Benchmarks.
Love Food, Hate Waste
Farm Visits
Developing the Young Workforce.
Inequity/attainment gap
Good Food Nation: Scotland's National Food and Drink Policy
A healthier Future – Scotland's Diet and Weight Delivery Plan
Helping parents with food and eating
Better Eating, Better Learning:
Beyond the School Gate: improving food choices in the school community

Funding Limits

Public Bodies

The Fund allows Local Authority primary schools, secondary schools and Early Learning and Childcare Centres to apply for grants of up to £3000.

Non-Public Bodies

Independent ELCCs which are in partnership with their local authority and Independent ASN schools are eligible to apply for grants of up to £3000.

Establishments may apply individually or as part of a cluster of schools from their education authority. Cluster bids must be able to demonstrate the detailed funding which will be allocated to EACH separate establishment within the one bid. Cluster bids can often demonstrate good value for money and the overall bid for clusters may exceed £3000. Cluster bids that involve a combination of public and non-public establishments cannot be accepted.

ELCCs that are part of/attached to a primary school must be counted as one establishment.

Fair Work First

Fair Work First is the Scottish Government's policy for driving good quality and fair work across the labour market by applying specific criteria to grants (and other funding and contracts), being awarded across the public sector. **Fair Work First is applicable to all employers.**

It is a mandatory requirement that organisations receiving public sector grants will need to pay at least the real Living Wage and provide channels for staff to have a say in the workplace.

If your establishment is **not a public body**, you are required to confirm in your application that your establishment:

1. pays workers at least the real Living Wage;
2. provides appropriate channels for effective workers' voice, such as trade union recognition;
3. can demonstrate compliance of points 1 and 2 above in line with guidance found [here](#).

For successful applications, points 1 and 2 above will be included in the grant funding offer terms and conditions and a requirement for completion of a [short survey](#) to monitor the impact of Fair Work First and the benefits achieved.

Non-public bodies who do not complete this section of the application form, will be deemed non-compliant and the application will not be considered further.

More information on the importance of Fair Work can be found [here](#)

Eligible costs

- Resources to develop food and health education – this could include an outdoor growing project, an indoor project related to cooking or hospitality or a more unique project related to your own setting but still addressing the aims of the fund.
- **Limited** food / bus travel costs can be included however we are looking for *sustainable* projects that will build capacity for future learning rather than a one-off project that will impact just one year.

Ineligible costs

- Purchasing of ipads / devices or any other resources which don't directly meet the aims of the fund

Other sources of funding

There is no requirement to find partnership funding but please let us know of other sources of funding you may use to develop your project. There is a space to do this at the bottom of Section 4. Please note that a maximum of £3000 can be allocated against Food for Thought expenditure.

Additional income may include:

- A contribution from your own organisation.
- Funding from other organisations, programmes, competitions or industry. □ Grants from trusts and foundations.

Note - It may not always be possible to fund every element of every successful application. The total amount will be subject to budget availability and adherence to the aims of the fund. In some cases, projects will be part-funded.

How can I find out about previously successful Food for Thought Projects?

- There are several Food for Thought 'interesting practice' case studies on the [Food Summary Page](#) of the National Improvement Hub which include completed applications and evaluations.

Monitoring and Evaluation

- Education Scotland issues grants to numerous bodies and organisations each year. Grantees are encouraged to respond to communications in a timely manner including completion of grant paperwork, reports and other requests. This will free up our staff time to better support your work and plans.
- We will need to know what happened as a result of our funding and will ask you to monitor project activities in order to measure the impact of your project in relation to the intended outcomes of the fund. If your application is successful, you will be asked to complete an evaluation in January 2025.
- One of Education Scotland's officers will contact you once your funds have been awarded. They will be available to discuss your progress and provide support, particularly prior to the submission of your final evaluation.

Conditions of funding

- Your proposal should respond directly to the intended aims of this fund as stated in this guidance document.
- Applications can only be considered if they meet the funding criteria.
- The intellectual property developed through your grant-funded programme will reside with the Crown and must continue to be made available free of charge to practitioners beyond the funding period.
- Successful applicants should keep to the grant conditions shown in both our offer letter and any accompanying document.

- You should not make changes to the project without notifying us first. You should carry out your project in line with the timescales given in your application and within the time limits shown in our offer letter. It is very important that you let us know about any delay or difficulties in keeping to the grant conditions so that we can advise and help you as necessary.

The application form asks you to confirm you have considered and are in agreement with a set of statements before submitting your application. The statements are as follows:

- I confirm that all the information in this application is true and correct.
- I confirm that I am happy for you to provide copies of this form to any person or organisation you need to consult about this application.
- I note that any grant awarded will be subject to standard and specific conditions.
- I confirm that I have the power to accept the grant under conditions you set and to repay the grant if we do not meet them.

Additional important information

Please note that Education Scotland may, by giving at least 7 days written notice, assign any of its rights and obligations under an award, either wholly or in part, to any other organisation.

Publicity

Information on funding awarded may be made public by Education Scotland. If you are successful in your funding bid then we will also ask you to include information about the grant fund in your promotional materials and through your events. This is to ensure practitioners and networks across Scotland are made fully aware of the funding that is being provided by Education Scotland and Scottish Government to support Food and Health Education.

Images submitted in support of your application may be stored electronically by us. If we later seek to use these for publicity purposes, we will contact you in order to obtain permission to do so.

Openness and accountability

Reports from information you supply within your application and from comments made on your application by external assessors and staff members will be held digitally. The information you supply will be made available to those evaluating your application.

For the purposes of the Freedom of Information (Scotland) Act 2002 (FOISA) Education Scotland is obliged, as a Scottish public authority, to make your information (which will include your application) available by anyone making a Freedom of Information request.

By submitting your application, you waive any right to raise any type of legal proceedings against Education Scotland as a consequence of, or in contemplation of, any disclosure of the contents of your application in response to an information request made under FOISA.

Data protection

Information supplied by you in support of your application will be stored on our records system. The data we hold may be used for the following purposes:

- To report statistics
- To evaluate applications
- For accounting purposes
- For contacting you

Your name, address and contact details will be held on our records system. We will use this information to correspond with you. We will not forward your details on to any other organisations.

The details of your application may become public information (see *Openness and Accountability* above). However, your personal details will be held by us and only our staff, appointed auditors and those involved in evaluating or monitoring awards will have access to them.

You have a right under the Data Protection Act 2018 to see the information we hold on you. By signing your application form you are agreeing that we can use your information as shown above.

“Data Protection Laws” means any law, statute, subordinate legislation, regulation, order, mandatory guidance or code of practice, judgment of a relevant court of law, or directives or requirements of any regulatory body including the Data Protection Act 1998, the Data Protection Act 2018 and any statutory modification or re-enactment thereof and the General Data Protection Regulation (GDPR). For more information on the Data Protection Act 2018 see [Data Protection Act 2018 \(legislation.gov.uk\)](https://legislation.gov.uk)

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