

Meeting	Advisory Board
Date	07/10/2020
Time	10:30-13:30
Arrangements	WebEx

Agenda

1	Welcome and apologies		10:30
2	Previous meeting 2.1 Minute – 6 July 2020 2.2 Action log		10:35
3	Declarations or conflicts of interest		10:45
Substantive items for discussion			
4	Chair's strategic update	Chair	10:50
5	Finance report to 31 August 2020 5.1 Budget forecast and commentary 5.2 Finance Expenditure Summary	Gillian Howells	11:10
6	Recovery Year verbal updates • People • Place	Strategic Directors	11:30
Comfort break			12:00
7	Recovery Year – Evaluating our work • For discussion	Stephen Edgar	12:10
8	MI reporting • Q4 2019-20, Q1 2020-21 updates	Stephen Edgar	12:30
For awareness (comments invited by exception)			
9	Updates 9.1 Scottish Attainment Challenge 9.2 National Improvement Framework	Maria Walker Carol Copstick	12:45
Any other business			
10	AoB		13:00
Risks • Are there any risks to be escalated to the ES Risk Register?			
Corporate communications • Are there any key messages from the meeting to be conveyed to staff?			
Next meeting • 9 December 2020 (changed from January) • 10:30-13:30			