

Meeting Audit and Risk Committee	
Date	18/12/2019
Time	13.00 to 16.00
Venue	Boardroom, Denholm House

• Welcome/apologiesI3.052Previous meeting of 18 September 2019 • Minute & matters arising (paper 2.1 and 2.2) • Action log (paper 2.3)13.053Declarations/Register of Interest13.20Substantive items for discussion4Internal Audit Progress Report 19/20 (paper 4)Julie Taylor13.255External Audit • Update report 19/20 (paper 5.1) • 2019/20 Annual Audit Plan (paper 5.2)Dave Richardson13.406Progress against audit recommendations (paper 6)Roz McCracken13.557ES finance update (paper 7)Gillian Howells14.108Deep Dive – (paper 8) Budget – processes and engagement going forward in building the budget for 1920/21 and medium term projected spend. Lessons learned from the 2019/20 budget setting exercise.Gillian Howells14.259ES Risk Register (paper 9.1) & Directorate Registers (paper 9.2)Roz McCracken14.4510Director of Inspection Annual Report (paper 10 plus Appendix, B, C and D)Janie McManus15.05		A pre-meeting between the NEBMs and External Audit will take place from 12.15 withit the Boardroom, Denholm House.				
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For information & AOB	10		Janie McManus	15.05		
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For i	For information	
•	Health & Safety and Sustainability Group (paper 11)	
•	Information Security Report (paper 12)	
•	Procurement report (paper 13)	
AOB		
•	ARC self-assessment & Register of Interests	
Date	of next meeting – 4 March 2020, 13.00 – 16.00, Optima Glasgow	