

Meeting	Advisory Board
Date	06/07/2022
Time	10:00 – 13:00
Platform	Denholm/ MS Teams

Agenda

1	Welcome and apologies		10:00
2	Previous meeting 2.1 Minute of 28 March 2022 & 25 May 2022 2.2 Action log		10:05
3	Declarations or conflicts of interest		10:10
Substantive items for discussion			
4	Chair's Update	Chair	10:15
5	Education Scotland Reform 5.1 Cover Paper 5.2 Operationalising the Scottish Government's Programme Governance 5.3 Programme Governance Arrangements (pdf)	Gillian Hamilton	10:30
6	Audit and Risk Committee 6.1 Verbal update from last meeting on 5 July 2022 6.2 Annual Report and Assurance to AO	John Fyffe	10:50
7	Annual Report and Accounts 21/22 7.1 Cover Paper 7.2 Draft Report	Gillian Hamilton	11:05
8	Change in ways of working 8.1 SAC Framework for Recovery and Accelerating Progress	Patricia Watson	11:20
9	Education Scotland Management Information 9.1 Quarter 4 Report	Craig Clement	11:40
10	Transformation Programme 10.1 Dashboard Report 10.2 Digital Assurance Office – Outcome Letter 10.3 Technology Assurance Review, Assurance for Action Plan	Craig Clement	11:55
11	Finance 11.1 Finance Report (as at 31 March 2022) 11.2 Annex 1 – Expenditure to 31 March 2022 Summary Report 11.3 Budget Report (for FY 2022-2023) 11.4 Annex 1 – FY 2022-2023 Consolidated Budget Bids Report	Andrew Duncan	12:15
12	Education Scotland Risk Register 12.1 Risk Report 12.2 Risk Register 12.3 Risk Heat Map	Roz McCracken	12:30
13	Scrutiny Annual Activity 13.1 Activity and Staffing Levels	Janie McManus	12:45

For awareness (comments invited by exception)			
14	Procurement Annual Report 14.1 20-21 Performance	Gillian Hamilton	12:50
Any other business			
15	<ul style="list-style-type: none"> • Are there any key messages to be conveyed to staff? • Next meeting is on 28 September 2022, 10.00 – 13.00, Hybrid 		12:55