

# **Education Scotland: Procurement Annual Report 1 April 2023 – 31 March 2024**

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# Section 1 Introduction

The Procurement Reform (Scotland) Act 2014 requires that public bodies, such as Education Scotland, produce and publish a Procurement Strategy and an Annual Procurement Report on regulated procurement activities. Education Scotland's Procurement Strategy was published in May 2023 and applied to March 2024. The Procurement Strategy sets out what Education Scotland intends to do to during that period and this Annual Procurement Report provides information on the work and the contribution made by Education Scotland to comply with the Procurement Reform (Scotland) Act 2014 Part 2 Section 18.

Education Scotland's intention is to lead, support and work in partnership with Scotland's educators to deliver the Scottish Government's outcomes for education, skills, and communities, which are encapsulated within the National Performance Framework.

This reporting period represented a period of sharpened and sustained focus on Education Scotland's strategic priorities, set against wider education reform expectations of Education Scotland and other key partners and stakeholders, illustrated by, for example, the appointment of an Interim Chief Executive and Interim Chief Inspector, enabling Education Scotland to operate as one organisation whilst increasingly working as two distinct functions: inspection; support and improvement, and continuous improvement in the way Education Scotland meets its obligations as a public body and Executive Agency, including governance, communications arrangements and a more evidence-based approach to design, development, delivery.

Education Scotland as an enabler of excellence and equity will guide the way we operate going forward. The extension of the current Education Scotland Corporate Planning cycle by a further reporting year (to 2024-25) will enable Education Scotland Annual Action Plan 2024 – 25 to set out evidence-based strategic priorities to be delivered through system and organisational reform where possible, illustrating our commitment to Inclusion, Wellbeing, Equity and Equality and recognising that we cannot deliver excellence and equity on our own. The Annual Action Plan will be consistent with our obligations as a public body and mainstream national policy priorities, prioritising excellence and equity through Curriculum Improvement, the Scottish Attainment Challenge and professional learning and will be accompanied by the Education Scotland Financial Strategy 2024-25.

## Education Scotland's Vision

Achieving excellence and equity for Scotland's learners with Scotland's educators.

## Education Scotland's Mission

To work collaboratively with all stakeholders involved in Scottish education to secure sustained improvement in achievement and attainment for all learners, closing the poverty-related attainment gap and securing positive and sustained destinations for all learners, regardless of their age and where the learning takes place.

The Corporate Plan 2022-24 sets out the organisation's strategic priorities which underpin delivery of Education Scotland's mission. To deliver Education Scotland's responsibilities efficiently, effectively, and economically, we need to procure a range of goods and services. Our procurement processes aim to secure the goods and services we need in a way which both provides best value for the taxpayer and is also open, transparent, and fair to suppliers.

However, the role of procurement is wider than simply to ensure Value for Money in delivering Education Scotland's objectives.

Procurement also has a direct role to play in:

- supporting economic, social, and environmental national outcomes.
- facilitating the involvement of small and medium sized enterprises, third sector bodies and supported businesses.
- promoting innovation.

The Procurement Reform (Scotland) Act 2014 introduced general duties on public bodies to undertake regulated procurements in a transparent and proportionate manner and to treat all potential suppliers equally and without discrimination. Education Scotland is committed to ensuring that procurements are undertaken fairly and openly and in a way which meets our duties in relation to sustainable procurement.

## Section 2 – Summary of Regulated Procurement

Organisations covered by the Procurement Reform (Scotland) Act 2014 are required to publish details of regulated procurements in their Annual Procurement Report. Regulated procurements have a contract value of £50,000 (ex VAT) and above. However, Education Scotland's procurement spend covers several contracts under this threshold. To provide a more comprehensive and transparent view, this Annual Procurement Report provides information on contracts with a value of £10,000 and above. See Appendix A and B

## Section 3 – Review of Compliance with Education Scotland Procurement Strategy

### Key Procurement Priorities

#### Procurement Process

Education Scotland follows the Scottish Government model of procurement which is set out in the Procurement Journey. The Procurement Journey is intended to support all levels of procurement activities and to help manage the expectations of stakeholders, customers, and suppliers. The procurement journey sets out model processes, templates, and guidance to facilitate best practice and consistency across the public sector. It provides one source of documentation nationally which is updated on a continual basis to reflect changes in legislation, policy, and promotion of best practice.

### Key Objectives

The key objectives identified and measured for this reporting period include:

- Achieving value for money
- Procurement and sustainability
- Procurement, climate, and circular economy
- Procurement and community benefits
- Procurement and engaging with those affected by procurements.
- Procurement and addressing Fair Work First practices and payment of the real Living Wage

- Procurement and the Health and Safety at Work Act
- Procurement and Fairly and Ethically traded goods
- Procurement of Food contracts to Improve Health, Well Being and Education and promote the highest standards in Animal Welfare
- Procurement and Invoice Payment

## Achieving value for money

The Scottish Government has set up several Framework Agreements which are available for Education Scotland to use. Some of these are national frameworks, which are open to all public bodies in Scotland, and some are sector specific, for use by the Scottish Government and its agencies.

These frameworks have secured better rates for goods and services than Education Scotland would have been able to achieve on its own and we therefore use these collaborative contracts where possible.

Education Scotland’s total procurement spend for financial year **2023-24** was **£8,014,950** of which **£7,957,639** (99.3%) complied with procurement procedures and **£57,311** (0.7%) was off contract spend. Where off contract spend has occurred, procurement staff engage with the relevant colleague directly to advise on correct procedure and support them with guidance going forward.

Procurement spend in financial year 2023-24 saw a decrease in spending to the previous year by **£1,949,308** (19.6%).

Spend using collaborative framework contracts for financial year 2023-24 was **£4,915,938** which is a decrease of **£401,198** (7.9%) from the previous year. Procurement staff actively consider and promote use of collaborative framework contracts where they can demonstrate best value for money.

Appendix B lists Education Scotland’s spend on collaborative frameworks. By collaborating with other organisations, Education Scotland were able to maximise benefits in terms of both price and quality.

During 2023-24 Education Scotland used Public Contracts Scotland to advertise contracting opportunities and publish Contract Award Notices. This allowed opportunities to be seen by a wide audience of suppliers and maximised competition which in turn helped achieve value for money for Education Scotland and Scottish taxpayers.

Table 1 below illustrates the savings made during 2023-24 together with comparative figures for the previous year.

**Table 1: Delivered Savings**

Savings	2023 - 2024	2022 - 2023
Scottish Government collaborative contracts	£192,699	£204,778
Education Scotland contracts	£249,664	£112,113
<b>Total</b>	<b>£442,364</b>	<b>£316,891</b>

We use catalogues for ordering hire cars, stationery, and IT equipment. The catalogues limit the choices available and direct staff to make purchases from the options which represent best value. Where possible, ordering is done centrally to ensure that in all cases the most cost-effective options are selected and there is consistency across the Organisation. For example, car hire/travel bookings are managed by our central travel team and only 'standard' options are permitted for car hire and for rail, air, and ferry. Journeys must be by the most cost-effective route and no first-class travel is allowed.

Business support staff order catering and will only order from a limited number of catering options.

Stationery orders are made by specific administrative staff and a minimum value has been implemented to ensure that they do not make multiple small orders.

The Digital Team centrally order IT equipment. All purchases of PCs, laptops, tablets, and phones are models which represent best value for money and for most staff, basic models will provide the level of processing capacity required. In addition, central purchasing ensures that all purchases are compatible with Education Scotland's Digital Strategy and its IT processing and security systems.

## **Fraud Prevention**

Education Scotland use the Scottish Government EASEbuy system to order goods and services. This system has levels of authorisation embedded within it so goods cannot be ordered or approved for payment without confirmation from another member of staff – generally the line manager.

Delegated Purchasing Authority (DPA) is limited to a small number of staff who have received procurement training. Only those staff with purchasing authority can sign off contracts and ensure that the correct procurement processes have been undertaken.

## **Collaboration**

Education Scotland is part of the Scottish Government procurement community and can access the 'Knowledge Hub.' This allows us to keep up to date with current issues and future developments within procurement.

We use resources from Scottish Government Procurement Shared Services to increase capacity in delivery of our procurement activity.

Education Scotland also plays a role in our 'Cluster Group'. The 'Cluster Group' is a forum for government agencies/ NDPBs to come together and discuss procurement issues. This benefits smaller organisations like us as we can discuss and seek solutions to issues with other procurement professionals and so are able to maximise the benefits from limited resources.

Effective management of procurement staff resources therefore also made a direct contribution to Education Scotland's drive to achieve 'Best Value'.

## Procurement and Sustainability

Education Scotland's procurement processes and documentation require purchasers to consider sustainability in procurements from £10,000, to outline the decision taken within the commodity strategy and to include criteria that is proportionate and relevant in the Invitation to Tender. This must be proportionate in relation to the type of goods and services being purchased and the overall value of the contract. For example, in all contracts we encourage suppliers to pay at least the Living Wage to staff working on behalf of Education Scotland.

## Procurement, climate, and a circular economy

Education Scotland's procurement processes and documentation require purchasers to consider climate impacts and circular economy opportunities for the goods or services they wish to purchase. Climate considerations are detailed at the commodity strategy stage, and where relevant and proportionate, an evaluation criterion will be included at the tender stage. There were no procurement processes undertaken which included a climate evaluation criterion in the reporting period.

Education Scotland's staff undertake a significant amount of travel relative to the size of the Organisation. Its role in supporting quality and improvement in Scottish education means that staff must travel to all parts of Scotland to conduct inspection and review activities. Many of Education Scotland's emissions are related to travel, which is linked to the way our business is conducted. Education Scotland continue to explore workable solutions as part of our plan to use clean transport and [publish data](#) of our carbon emissions used in our business travel activity.

Education Scotland continued to participate in the Scottish Government Carbon Emissions Scheme whereby a mandatory £1 levy is charged when a hire car is booked for official business. The levy is returned to the Scottish Government's carbon levy 'pot' for donation to an environmental cause.

## Procurement and engaging those affected by Procurement

On the Education Scotland external website, we detail the following information to assist suppliers and other stakeholders:

- Procurement Strategy.
- Procurement Policy.
- Contract Register listing contracts over £2,500.
- Annual Procurement Report.
- A link to PCS which details current tenders.
- A link to the 'Supplier Journey' which outlines the process we follow.
- A link to the standard terms and conditions we use.
- A link to the frameworks and collaborative contracts we use.
- A link to the suppliers' charter.
- Contact details for Education Scotland procurement.
- The list of procurement card spend for purchases over £500.

Procurement staff continue to improve procurement knowledge and skills of the wider Organisation through the delivery of training to directorate teams. An overview of procurement is issued at the induction sessions.

Education Scotland procurement staff included a personal learning plan in their annual objectives. This detailed the training and development they plan to undertake over the coming year and was agreed with line managers. This is part of the routine process of continuous improvement and development of all staff.

Guidance and templates on procurement processes were reviewed and refreshed where required and new versions shared on the ES intranet page.

We provided monthly performance reports to senior managers.

Our KPIs were reviewed to ensure that they remained relevant and continued to provide a comprehensive picture so we could measure performance and identify ways of improving performance. The following information was provided each month:

- All contracts placed during the month, demonstrating commodity category and value.
- Contracts due to end within the following few months were identified.
- Savings from both collaborative and non-collaborative contracts
- Non-competitive Actions
- The link between the requirement of the contract and Education Scotland's strategic priorities
- The links to achievement of sustainable procurement themes

### **Procurement and addressing Fair Work First practices and payment of the real Living Wage**

Education Scotland adhere to the responsibilities required as part of the duties of being accredited as a 'Living Wage' employer. There are no incidents of permanent staff, agency staff and directly engaged contracted staff not being paid the Living Wage.

Education Scotland consider Fair Work in procurement activity and apply the Fair Work First criteria in all procurement processes, where relevant and proportionate to do so. No procurement processes in this reporting period included a fair work criterion. Just under 52% of suppliers contracted with confirmed they were a Real Living Wage supplier.

### **Procurement and the Health and Safety at Work Act**

Education Scotland's standard terms and conditions for Contracts and the Scottish Government Framework conditions state that suppliers must abide with all UK laws that apply as well as all requirements of regulatory organisations and good industry practice. This includes any relevant health and safety laws.

Education Scotland's Contract Managers have not received notification of any Health and Safety incidents occurring in the delivery of their contracts during the period of this report.

### **Procurement and fairly and ethically traded goods and services**

Education Scotland aims to use fairly traded goods if they meet business requirements. Education Scotland use the exclusion criteria in the single procurement document (SPD) for Regulated procurement activity to allow assessment of the bidding organisation's ethics. There were no instances of bidders being excluded from procurement competitions on ethical grounds in the reporting period.



## **Procurement of food contracts to improve health, well-being and education and promote the highest standards in animal welfare.**

Although the procurement of foodstuff is not a core activity of Education Scotland, we occasionally require sandwich lunches and teas/coffees to be provided.

During the period of this report, our spend on catering was £9,276.

### **Procurement and invoice paying**

Education Scotland are committed to the prompt payment of suppliers and their supply chain. Education Scotland's standards terms and conditions for payment are 30 days from receipt of a valid invoice. However, Education Scotland have the aspirational target, in line with Scottish Government, to make payments against valid invoices within 10 working days. Our performance against this target for the period 1 April 2023 to 31 March 2024 was 99.5%.

## **Section 4 – Community Benefits**

Community benefits are required to be considered for all procurements where the estimated value is over £4m. There were no procurements conducted for contracts £4m+ during this reporting period. Community benefits were considered in lower value procurements however, none were achieved.

We will continue to ensure that community benefits are considered and addressed at the commodity strategy stage for regulated procurements and that community benefit statements and questions (scoring and non-scoring) are included in all Invitation to Tenders for 2024/25 where relevant to do so. Where we achieve community benefits, we will include them as a condition of contract and contract managers will ensure they are delivered.

Just over 61% of our procurement spend was with collaborative contracts in the reporting period and therefore Education Scotland has supported delivery of benefits for the wider public sector as well as Education Scotland by using the SG Framework Agreements. Examples include:

### **Supplier - APS: Publishing, print, design, and associated services framework -**

- Modern apprenticeship scheme.
- Work experience (seasonal intake of 4 secondary school pupils on a 1 or 2-week placement)
- An undergraduate programme (2 students given summer positions).
- Internal and external training, e.g., software packages, management courses, Health & Safety, First Aid, compliance with Legislation (GDPR) etc.
- Encouragement of workforce in the attainment of professional / academic qualifications.
- Working with Supported Businesses and Charities.
- Work with supply chains / SME's

### **Supplier – Computacenter: Software value added re-seller framework.**

- deliver a minimum of 4 additional jobs from long-term unemployed, Modern Apprentices and Graduates

- deliver 8 work experience placements from 14+ age groups.
- 80 hours of STEM, learning and digital engagement sessions
- 40 hours of Digital Accessibility sessions
- guarantee that all staff working on this framework will be paid at least the Real Living Wage and no use of zero-hour contracts.
- commitment to achieving Net Zero Greenhouse Gas emissions by 2040
- develop a plan to reduce carbon outputs during the delivery of this framework and reporting on Sustainability via an annual report for each year of this framework.
- promote the use of sustainable/green software.
- appoint a Social Value Champion who will report quarterly on sustainability performance.

### **Supplier - various: Temporary and Interim staff services framework:**

#### **ASA Recruitment**

ASA has developed an Apprenticeship Scheme which has been successful and led to permanent opportunities for those who completed their apprenticeship with ASA.

ASA has recently engaged staff through the Government's Kickstart Scheme.

ASA operates CV writing, job interviewing and presentation skills courses which will provide lifelong benefit to those having attended.

#### **Harvey Nash Limited**

Harvey Nash is committed to improving the social, environmental, and economic wellbeing of Scotland, with a particular focus on reducing inequality. This includes:

- Partnering with employment agencies, FE and HE providers to deliver advice, career guidance and mock interviews.
- Offering Kickstarter Placements: to support delivery across 3 Scottish Government frameworks.
- Modern Apprenticeships: 10% of our workforce in Scotland are Modern Apprentices.

#### **Lorien Resourcing Ltd.**

Lorien launched its Corporate Social Responsibility Virtuoso Voice programme in 2022. The programme has agreed to focus on the following seven key areas:

- Client Partnerships
- Employee Engagement
- Early Careers
- Giving Back
- Employability
- Diversity and Inclusion
- Carbon Footprint

Lorien has also partnered with school's outreach provider, TechGirls in a bid to tackle the STEM skills shortage and promote greater gender diversity within technology.

Lorien has worked with Mama.Codes for several years and in 2022 was pleased to be able to sponsor their new app Looparoo. Mama.Codes teaches coding skills to children as young as 3 years old to provide them with the skills they need to succeed in a digital world.

### Venesky-Brown Recruitment Ltd.

Through their long-term involvement with the public sector Venesky-Brown will continue to maximise community benefit through provision of work experience placements, apprenticeships, and employment opportunities, e.g. using the Scottish Government’s “Kickstart Scheme” to create new jobs for 16 to 24-year-olds on universal credit who are at risk of long-term unemployment both directly and via the Framework Public Bodies and clients with whom they work.

Venesky-Brown will continue to engage with local schools, colleges, and universities by committing management time to participating in curriculum support and STEM activities. Venesky-Brown also work with local primary and secondary schools, talking to children about the variety of job roles available in their local area; and particularly encouraging female students to pursue technical and professional interests through their course choices to support longer-term career goals.

## Section 5 – Supported Businesses

Education Scotland consider the opportunities for supported businesses at the commodity strategy stage, whether it is possible to reserve a contract for supported businesses under the legislation or whether it is possible to use the Scottish Government Supported Business Dynamic Purchasing System. Education Scotland is aware of the benefits of using supported businesses and actively advocate their use where possible. During 2023-24 Education Scotland did not use any supported businesses in the period of the report.

## Section 6 – Future Regulated Procurements

**Table 2: Future Regulated Procurements** outlines the regulated procurements due to be undertaken by Education Scotland within the next two years:

FY 2024-2025 Contract	New Contract/ Re-let/ Extension	Estimate Total Value	Expected contract notice publication date	Expected contract award date	Expected contract start date
Glow Blogs - hosting and support	Re-let	£850,000	09/01/2024	31/10/2024	01/02/2025
ClickView licence	Re-let	£50,000	framework call off	TBC	01/11/2024
Glow Technical Options Review	New	£150,000	framework call off/DPS	02/12/2024	06/01/2025
Penetration Testing	Extension	£52,800	n/a	n/a	14/11/2024

Blackthorn (Salesforce) Event Licences	Re-let	£211,000	framework call off	31/01/2025	21/02/2025
Corporate website hosting and application support	Extension	£300,000	n/a	n/a	01/11/2025
SWAN2	Re-let	TBC	framework call off	TBC	TBC
SWAN2 Membership Agreement - Shared Services/EDS Service Desk	Re-let	TBC	framework call off	TBC	TBC

<b>FY 2025-2026 Contract</b>	<b>New Contract/ Re-let/ Extension</b>	<b>Estimate Total Value</b>	<b>Expected contract notice publication date</b>	<b>Expected contract award date</b>	<b>Expected contract start date</b>
Salesforce Technical Support Services	Re-let	£300,000	framework call off	28/02/2025	01/04/2025
Glow authentication/portal/helpdesk	Extension	TBC	n/a	n/a	01/07/2025
Salesforce CRM User, Administration and Support Licences	Re-let	£250,000	framework call off	31/03/2025	01/05/2025
Penetration Testing	Re-let	£180,000	framework call off	30/09/2025	14/11/2025
Glow Trend Micro Licences	Re-let	£755,000	framework call off	31/10/2024	24/11/2025

## Section 7– Small and Medium sized enterprises (SMEs)

Education Scotland welcomes tenders from small/medium sized companies and during 2023-24 42.6% of suppliers were SMEs. Education Scotland’s spend profile is that we have a small number of high value, high risk contracts and a larger number of low value contract requirements. This spend profile presents opportunities for a wide range of suppliers from large companies to sole traders.

Table 3 below illustrates the number of SMEs delivering goods and services to Education Scotland during this reporting period and a comparison against last year.

<b>Table 3 – Number of SMEs</b>	<b>2023-2024</b>	<b>2022-2023</b>
Total number of suppliers used	190	277
Total number of SME suppliers	81	137

## Section 8 – Contract management

The level of contract management varies according to the contract value and assessed level of risk. Procurement has developed guidance, and this is provided to contract managers as part of the contract handover process. There are standard templates which include a summary of key contract information for contract handover which need to be signed by the contract manager to confirm that they understand their role and responsibilities.

On line training modules on contract management are available to support staff carrying out contract management duties and can access the [Procurement Journey](#) for additional support.

## Section 9 – Mutual recognition

In accordance with Public Contracts (Scotland) 2015 Regulation 65, qualifications and standards from other countries are given equal validity. We were able to award the following overseas contracts.

Contract	Supplier	Spend
Digital Schools Award Scotland	Digital Schools Company	£30,000
Professional Learning and Leadership engagements and Scottish Learning Festival Keynote	Santiago Rincon-Gallardo	£21,468
Agile School Leadership and Improving Partnerships – recall activity	Breakspear Learning	£11,800
Reggio Emilia Session	Professor Carla Rinaldi	£2,535
Incident management tool licence	Statushub	£2,400
Delivery of Masterclasses Excellence Into Headship: De-Implementation Instructional Leadership	Peter DeWitt	£1,390

## Appendix A

Summary of Regulated (over £50,000) Procurements awarded during the period of this report.

Contract Title	Supplier Name	Award date	Total Contract Value (Ex VAT) £	Contract Start date	Contract Finish Date
Technical maintenance and development of CLD online platforms	E-Learn Design Limited	16/06/2023	£50,065	19/06/2023	18/06/2025
Personal Assistant	Venesky Brown	19/07/2023	£50,816	21/07/2023	20/10/2024
Business Support Assistant	Brightwork Limited	19/09/2023	£51,829	02/10/2023	31/03/2025
Discovery Resource Support	Sopra Steria Limited	19/01/2024	£63,067	21/01/2024	15/03/2024
Glow User Research	Kin and Carta	25/08/2023	£96,750	11/09/2023	15/12/2023
Salesforce CRM User, Administration and Support Licences	Softcat	18/04/2023	£99,281	30/04/2023	29/04/2024
Salesforce Technical Support Services	Computacenter (UK) Limited	22/03/2024	£129,772	22/03/2024	31/03/2024
Solutions Architect	ASA Recruitment	11/04/2023	£181,901	17/04/2023	16/04/2024
Salesforce Technical Support Services	Computacenter (UK) Limited	02/08/2023	£265,045	08/08/2023	31/03/2024
Corporate website hosting and application support	Method4	30/10/2023	£299,788	01/11/2023	31/10/2025
Glow Trend Micro Licences	Softcat Plc	21/11/2023	£755,250	24/11/2023	23/11/2025

## Appendix B

Summary of Procurements (>£10,000 and < £50,000) awarded during the period of this report.

Contract Title	Supplier Name	Award date	Total Contract Value (Ex VAT) £	Contract Start date	Contract Finish Date
Salesforce Back Up and Recovery Services	Softcat	21/12/2023	£11,016	19/12/2023	18/12/2024
Agile School Leadership and Improving Partnerships – recall activity	Breakspear Learning	30/08/2023	£11,800	11/09/2023	21/09/2023
IT Service Management Toolset	House on the Hill	21/12/2023	£12,960	07/01/2024	06/01/2025
Scrutiny Planning Tool Review	Company Net Limited	27/07/2023	£13,500	31/07/2023	31/10/2023
Business Support Assistant	Blue Arrow	12/09/2023	£14,181	02/10/2023	31/03/2024
Business Support Assistant	Brightwork Limited	22/09/2023	£16,953	02/10/2023	31/03/2024
Lead Specialist	Venesky Brown	14/08/2023	£17,612	21/08/2023	31/03/2024
Glow Blogs Product Owner	Venesky Brown	21/12/2023	£17,963	08/01/2024	30/09/2024
SWAN Service Desk Management	NHS NSS	14/04/2023	£18,232	01/04/2023	31/03/2025
Internet Watch Foundation Membership	Internet Watch Foundation	01/02/2024	£19,710	01/03/2024	28/02/2025
Professional Learning and Leadership engagements and Scottish Learning Festival Keynote	Santiago Rincon Gallardo	20/09/2023	£23,230	22/09/2023	29/09/2023

Building Racial Literacy professional learning programme	Ellie Hutchinson Consults	19/12/2023	£24,900	08/01/2024	31/03/2024
Digital Schools Award Scotland	Digital Schools Company	23/09/2023	£30,000	02/10/2023	31/12/2023
Business Finance Officer	Venesky Brown	25/04/2023	£31,152	08/05/2023	07/11/2023
Business Support Assistant	Blue Arrow	31/03/2023	£32,410	03/04/2023	02/04/2024
PowerApps Licences	Softcat	27/02/2023	£39,996	01/04/2023	31/03/2024
Microsoft Unified Enterprise Support	Microsoft	01/06/2023	£42,033	30/06/2023	29/06/2024
Development Officer - Food for Thought Fund	ASA Recruitment	30/05/2023	£46,107	30/05/2023	30/04/2024
ClickView Licences	Computacenter (UK) Limited	13/10/2023	£49,988	01/11/2023	31/10/2024



## Appendix C

### Education Scotland's spend on collaborative frameworks.

Framework Contract	Supplier	Spend by supplier
General Office Supplies	Lyreco UK Limited	£300.00
Interim IT Staff Services Framework 2019 (3rd generation) – National	ASA international t/a ASA Recruitment	£137,114.82
Interim IT Staff Services Framework 2019 (3rd generation) – National	Harvey Nash Scotland	£10,866.50
Interim IT Staff Services Framework 2019 (3rd generation) – National	Venesky-Brown Recruitment Ltd	£21,216.00
Interim IT Staff Services Framework 2023 (4th generation) – National	Venesky-Brown Recruitment Ltd	£5,387.00
Interim Professional Staff Services Framework 2019 (3rd generation) – National	ASA international t/a ASA Recruitment	£66,298.86
Interim Professional Staff Services Framework 2019 (3rd generation) – National	Venesky-Brown Recruitment Ltd	£23,004.00
Interim Professional Staff Services Framework 2023 (4th generation) – National	ASA international t/a ASA Recruitment	£46,582.35
Interim Professional Staff Services Framework 2023 (4th generation) – National	Venesky-Brown Recruitment Ltd	£28,866.00
Interpreting Translation & Transcription 2021	Global Connections	£17,806.00
Legal Services Framework 2019 - Contract, Commercial and Corporate	MacRoberts	£970.00
Legal Services Framework 2019 - Contract, Commercial and Corporate	Morton Fraser MacRoberts	£1,929.00
Marketing Services Framework	Speakeasy Productions Ltd	£9,075.00
Media Services Framework 2021 (3rd generation) – Lot 2	Precise Media Monitoring Ltd	£3,500.00
Media Services Framework 2021 (3rd generation) – Lot 1	Precise Media Monitoring Ltd	£1,187.52
Mobile Client Devices	Hewlett Packard UK Ltd	£62,312.00
Mobile Voice & Data Services (2020)	Vodafone	£33,671.00

National Framework for Office Equipment and Services (2017)	Ricoh	£9,548.63
New Software VAR Framework	Computacenter	£195,211.00
Publishing, Print, Design and Associated Services 2018	APS Group (Scotland) Limited	£16,239.60
Sourcing & Booking of Meeting Rooms and Conference Venues	Execspace	£28,442.75
Temp Admin, Catering & Manual Staff Services Framework 2019 (3rd generation) – South Region	ASA international t/a ASA Recruitment	£1,513.20
Temp Admin, Catering & Manual Staff Services Framework 2019 (3rd generation) – South Region	Blue Arrow Ltd	£40,376.37
Temp Admin, Catering & Manual Staff Services Framework 2023 (4th generation) – South Region	Blue Arrow Ltd	£16,613.00
Temp Admin, Catering & Manual Staff Services Framework 2023 (4th generation) – South Region	Brightwork Limited	£12,333.00
Temp Admin, Catering & Manual Staff Services Framework 2023 (4th generation) – South Region	Venesky-Brown Recruitment Ltd	£23,161.00
Travel Services Contract	CTM (North) Ltd	£712,733.49
Vehicle Hire (2020)	Enterprise Rent-A-Car UK Limited	£181,258.88
Water and Wastewater Services (2020)	Business Stream	£19,245.40
Web Based & Proprietary Client Devices 2019	XMA Ltd	£12,144.00

## **Education Scotland**

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