

Meeting	Advisory Board
Date	03/10/2019
Time	13:00-16:00
Venue (Chair) VC? <input type="checkbox"/> Venue 2:	Borders 1 & 2, Optima

Agenda

1	Welcome and apologies		13:00
2	Previous meeting <ul style="list-style-type: none"> Minute – 6 June 2019 Action log 		13:05
3	Declarations or conflicts of interest		13:15
Substantive items for discussion			
4	Chair's strategic update	Chair	13:20
5	Hot topics – Strategic Directors <ul style="list-style-type: none"> Verbal update and discussion 	Strategic Directors	13:40
6	Finance <ul style="list-style-type: none"> Detailed report 	Audrey Parfinowska	14:00
7	Scottish Qualification Authority results 2019 <ul style="list-style-type: none"> SQA key data for discussion 	Alan Armstrong	14:20
8	Draft Regional Directorate Plan <ul style="list-style-type: none"> Annual plan for discussion 	Maria Walker	14:40
9	Education and Skills Committee Inquiry: Subject choices in schools <ul style="list-style-type: none"> Evidence, reporting, and correspondence for discussion 	Alan Armstrong	15:00
10	Enhanced leadership offer <ul style="list-style-type: none"> Focus on the Excellence in Headship programme 	Gillian Hamilton	15:20
11	Digital services – the way forward <ul style="list-style-type: none"> Noting activities and next steps 	Patricia Dougan	15:35
12	Audit and Risk Committee <ul style="list-style-type: none"> Chair's updates for awareness <ul style="list-style-type: none"> – 24/06/19 (L Phipps) and 18/09/19 (J Fyffe) 	John Fyffe	15:45
Any other business			
	AoB		15:50
	Corporate communications <ul style="list-style-type: none"> Key messages from the meeting to be conveyed to Education Scotland staff? 		
	Next meeting (date, time, location) <ul style="list-style-type: none"> 5 December 2019 - 13:00-16:00, Boardroom (Optima) 		