

Meeting:	Advisory Board
Date:	07/12/2022
Time:	10 am – 1 pm
Venue:	Microsoft Teams

Agenda

1	Welcome and apologies		10:00
2	Previous meeting <ul style="list-style-type: none"> Minute – 28 September 2022 Action log 		10:05
3	Declarations or conflicts of interest		10:10
Substantive items for discussion			
4	Chair's update	Chair	10:15
5	National Improvement Framework 5.1 Verbal update	Sharon Brown	10:30
6	Scottish Attainment Challenge 6.1 Update on our contribution to delivering the Scottish Attainment Challenge	Patricia Watson	10:50
7	Equalities strategy 7.1 Cover paper 7.2 Draft strategy 7.3 Reporting template - Inwards 7.4 Potential content for reporting guidance	Laura-Ann Currie/ Roz McCracken	11:10
8	Education reform 8.1 Verbal update	Gillian Hamilton	11:30
9	Management information 9.1 Quarter 2 report	Gill Ritchie	11:50
10	Finance 10.1 Finance report (as at 31 October 22) 10.2 Finance report (as at 31 October 22) annex 1 summary 10.3 Finance report (as at 31 October 22) annex 2 graphs	Gillian Howells	12:05
11	Education Scotland Risk register and heat maps 11.1 Risk report 11.2 Risk register 11.3 Heat maps	Roz McCracken	12:20
For awareness (comments by exception)			
12	Audit and Risk Committee minutes	John Fyffe	12:35
13	Scottish Learning Festival 13.1 Post event reflections and suggestions	Stephanie Peat/ Vivian Bogle	12:40
Any other business			
14	Are there any key messages from the meeting to convey to staff?		12:45

	Next meeting is Strategic Discussion, 18 January 2023, 10 am – 1 pm, Virtual	
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