

Meeting	Advisory Board
Date	05/12/2019
Time	14:00-16:00
Venue (Chair)	Boardroom, Optima

Agenda

1	Welcome and apologies		14:00
2	Previous meeting <ul style="list-style-type: none"> Minute – 3 October 2019 Action log 		14:05
3	Declarations or conflicts of interest		14:15
Substantive items for discussion			
4	Chair's update	Chair	14:20
5	Finance <ul style="list-style-type: none"> Budget reforecast and commentary 	Gillian Howells	14:35
6	Key Performance Indicators <ul style="list-style-type: none"> Mid-year update and next steps 	Stephen Edgar	14:50
7	Organisational Development (OD) <ul style="list-style-type: none"> Update for members 	Nicola Rudnicki	15:05
8	Evaluative Activities <ul style="list-style-type: none"> How ES will evaluate the impact of its work 	Janie McManus	15:20
9	Organising to Deliver <ul style="list-style-type: none"> Update for members 	Gillian Hamilton	15:35
10	Governance papers <ul style="list-style-type: none"> Advisory Board Meeting Planner – for agreement Non-Executives Code of Conduct – for awareness 	Roz McCracken	15:45
Items for noting – for comment by exception			
11	Items for noting <ul style="list-style-type: none"> 11.1 Gaelic Learning Plan - Progress report 11.2 SLF Volunteer Process - Evaluation update 		15:50
Any other business			
12	AoB		
	Corporate communications <ul style="list-style-type: none"> Are there any key messages from the meeting to be conveyed to staff? 		
	Next meeting (date, time, location) <ul style="list-style-type: none"> 29 January 2020 (Strategic meeting) 13:00-16:00 Boardroom, Optima 		