

Meeting	Audit & Risk Committee
Date	12/09/2024
Time	10:00-13:00
Hybrid meeting:	Join the meeting now

Pre-meet between Non-Executive Board Members and Internal Audit from 09:15.
Agenda

1	Welcome and apologies		10:00
2	Previous meeting 2.1 Minute – 27 June 2024 2.2 Action log		10:05
3	Declarations or conflicts of interest		10:15
Substantive items for discussion			
4	Internal Audit 4.1 DIAA Progress Report	Dougie Shepherd & Gary Gibb	10:20
5	External Audit 5.1 EA Update Paper	Tommy Yule & Zoey Headridge	10:35
6	Finance Update 6.1 Finance Report 6.1.1 Finance Report - Annex 1&2 6.2 Revised budget paper from Q1 meeting	Gillian Howells	10:45
7	Risk Update 7.1 Education Scotland Risk Register Cover Paper 7.2 Education Scotland Risk Register 7.3 Risk Heatmap	Roz McCracken	11:00
8	Reform (Verbal update)	Gillian Hamilton/Janie McManus	11:15
Items for Noting/for information (comments by exception)			
9	9.1 Information Security Update		11:35
10	10.1 Health, Safety and Well-Being minutes		11:40
Any other Business			
11	Any Other Business • Location and Format of future meetings • Are there any risk implications from what has been discussed at this meeting? • Are there any key messages from the meeting to be conveyed to all staff?		11:45

Next meeting is 21 November 24