

Meeting:	Advisory Board
Date:	10/10/2023
Time:	10.00 am – 12.30 pm
Location:	Microsoft Teams

1.	Welcome and apologies		10:00
2.	Previous meeting 2.1 Minutes – 12 July 2023 2.2 Action log		10:05
3.	Conflicts of interest		10:10
Items for discussion			
4.	Chair's update	Chair	10:15
5.	Update from LT Away Days	Maureen Hamilton	10:30
6.	Education Reform – New Agency	Patricia Watson/Lesley Whelan/Gillian Kierans	10:45
7.	Finance 7.1 Finance monitoring report 7.2 Finance report, Annex 1. 2 & 3	Andrew Duncan	11:15
8.	Scrutiny report on activity and staffing levels 8.1 March-June report 8.2 June-August report	Janie McManus	11:25
Comfort Break			11:35
9.	Management Information 9.1 Quarter 1 report, 2023-24	Clare McAndrew	11:45
10.	Audit and Risk Committee 10.1 Verbal update from last meeting on 15 September 2023 and minutes of meeting	John Fyffe	12:00
11.	SAC National Performance 11.1 SAC Summary Report	Patricia Watson	12:10
Any other business (including items for awareness)			
12.	Corporate communications <ul style="list-style-type: none"> Are there any key messages from the meeting to convey to staff? Next meeting is on 18 January 2024, 10:30 – 13:00. 		12:25