Every Day Counts Policy

Attendance matters because at school we can:

- meet and make friends
- explore and experience new things with adults who know and care about us
- learn about ourselves, and the world around us, in a place that is safe and supportive

Attendance is everyone's responsibility – this means:

Learners

- come to school everyday
- go to, and stay in class
- join in learning activities

Parents and Carers

- get your child to school
- keep in touch with the school about absences
- share any concerns you have

Staff

- are welcoming, caring, and supportive
- help to make school safe, interesting, and enjoyable

Absence means lost opportunities to see friends and to learn:

Because we care we are concerned when learners miss any days of school but we get more concerned the more days missed

At school everyday

Up to 9 days absence in a year

More than 9 absence in a year

No concerns

Concerned

Very concerned

After a late arrival or an absence, we will always:

- Contact a parent or carer to find out what's up. We do this because we care!
- Ask if we can help and if we can we'll ask what would be helpful
- If the absence is unavoidable, we will offer learning that can be done at home so that the learner doesn't fall behind or miss out

Learners, parents, staff and partners worked together to create this policy

We will review and update this policy every two years. The next review will be March 2025

This policy supports, and is supported by, our other policies on:

Relationships & Behaviour, Learning & Teaching, Making Rights Real, Health & Wellbeing, Parents as Partners, and Inclusion & ASN.