# Safeguarding and child protection: self-evaluation for schools and settings Part A (August 2025)

## **Introduction**

Please arrange for the nominated child protection coordinator to provide self-evaluation evidence related to child protection and safeguarding. You should focus on the effectiveness and impact of your practices, any relevant issues you have been addressing and/or improvements you have been making.

During the inspection the child protection coordinator or headteacher/head of setting should make the following documentation available to the inspection team. (It is helpful to have this information in one place, either electronically or printed):

* child protection policy
* samples of files, including those who are on the child protection register and care-experienced learners
* current or recent complaints related to safeguarding and child protection
* notifications to the Care Inspectorate regarding safeguarding issues
* records or logs of incidents of bullying including sexual harassment and assault
* anti-bullying policy
* physical intervention policy and records
* records of administration of medicines
* accidents and injuries log and any overviews
* attendance, late coming and exclusion statistics

During the inspection HMI will also consider the safety and security of the building/campus, including emergency evacuation procedures.

1. **We are asking for names for the purpose of contacting the relevant individuals during the course of the inspection and any subsequent further inspection activity. Your responses will be handled, processed and stored in accordance with the General Data Protection Regulations and the Data Protection Act 2018. Responses will be stored securely in a restricted access file on our document management system and deleted after two years. You must agree to the following before completing the rest of the questions.**

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| I consent to my responses being used for the purposes explained above. |  |
| I understand any information I give will be treated confidentially and securely, in accordance with the terms of the General Data Protection Regulations. |  |

**2. Name of your establishment**

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**3. Local authority name / independent school / grant-aided / grant-maintained**

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## **4. Establishment sector(s) (please select all that apply)**

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| Early learning and childcare setting |  |
| Primary school |  |
| Secondary school |  |
| Special school |  |
| All through school |  |
| Independent school |  |

### **5. Designated child protection co-ordinator(s) and Depute CPC (if applicable)**

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| Name | Role (For independent schools please indicate when staff in these roles were last trained.) |
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### **6. Name of designated Prevent duty lead in school/setting**

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Please use bullet points to provide high level information relating to the following areas of child protection and safeguarding. This information will be used to support further discussions during the inspection visit.

## **Child protection**

## **7. How effective are your arrangements to ensure that all staff (including volunteers and partners) who encounter children and young people are aware of and carry out their child protection responsibilities? (Maximum 100 words)**

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**8. How many children or young people in your establishment are currently on the child protection register? How effectively do you monitor their wellbeing and progress? (Maximum 100 words)**

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## **Corporate parenting responsibilities**

### **9. How many children or young people are currently recorded as being care-experienced[[1]](#footnote-1)? How effectively do you monitor their wellbeing and progress? (Maximum 100 words)**

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# **Safeguarding**

**10. How effective are your arrangements to ensure that staff (including partners where appropriate) are aware of and follow national and/or local guidance related to attendance; exclusions; physical intervention; bullying; seriously disruptive and/or violent incidents; administration of medicines? (Maximum 500 words)**

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**11. How effective are your arrangements for promoting positive relationships and behaviour? (Maximum 100 words)**

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**12. How well are you recording incidents and responding to those who present with disruptive behaviours? How prevalent have incidents of seriously disruptive behaviour (including violent incidents) been in the last year? (Maximum 100 words)**

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1. The term ‘care-experienced’ refers to anyone who has been or is currently in care or from a looked-after background at any stage in their life, no matter how short, including adopted children who were previously looked-after. This care may have been provided in one of many different settings such as in residential care, foster care, kinship care, or through being looked-after at home with a supervision requirement. [↑](#footnote-ref-1)