1. **Purpose of tracking and monitoring**

This resource can be used to support professional dialogue within your establishment.

The benefits of tracking and monitoring can be classified into the following five main themes:

1. Identify gaps in learning and achievement
2. Evaluate learning, teaching and assessment
3. Communicate achievement, progress and attainment
4. Set personal learner goals
5. Identify trends and patterns

A diagram of a tracking and monitoring process

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The benefits for all stakeholders are outlined below, aligned to each of these five main themes.

**Learners**

Tracking and monitoring can help you:

* Identify areas in your learning that you find challenging
* Ensure you have opportunities for wider achievement
* Take part in discussions about your learning experiences
* Become involved in planning and evaluating your learning
* Know how well you are doing in different areas of the curriculum
* Set realistic and achievable targets for yourself
* See the progress you are making
* Understand your areas of strength areas for development and those that require improvement

**Parents and Carers**

Tracking and monitoring supports informed communication with parents and carers. It can provide information about how you can support your child and:

* Reflect on your child's learning experience
* Be involved in planning and evaluating your child's learning
* Engage and support your child on their learner journey
* Understand your child's next steps, goals and targets
* Identify trends and patterns in your child’s learning and progress over time

**Practitioners**

Tracking and monitoring can help you to:

* Identify areas of challenge, areas for targeted support and timeous interventions
* Evaluate the effectiveness of the learning, teaching and assessment approaches and resources being used
* target learner conversations that celebrate success and identify manageable, achievable next steps, goals and targets
* Reflect on current progress
* Set improvement goals and targets and plan for the systematic measuring of progress against these
* Identify trends and patterns and consider strengths and areas for improvement

**Senior Leadership Teams**

Tracking and monitoring can help:

* Have an overview of learner progress- whole school, groups and cohorts and individuals
* Identify the need for support or intervention.
* Inform professional dialogue and reflection on effective pedagogy
* Plan for improvement in learning, teaching and assessment to better support needs
* Provide high level reporting on progress
* Reflect on current progress, set improvement steps/goals/targets and plan for the systematic measuring of progress against these
* Analyse trends and patterns for a ‘closer look’

**Local Authority**

Tracking and monitoring can help:

* Analyse attainment and achievement data, informing areas of strength and development
* Analyse areas of strength and development in learning, teaching and assessment, enabling strategic improvement planning
* High level reporting at key points throughout the year
* Setting high level targets e.g. stretch aims
* Evaluation of data at school, LA and national level, to support high level reporting and enable planning for improvement