

Meeting:	Advisory Board
Date:	24/10/2024
Time:	13.30 – 16.30
Location:	Boardroom Optima/ Microsoft Teams

1.	Welcome and apologies		13:30
2.	Previous meeting 2.1 Minutes – 16 July 2024 2.2 Action log		13:35
3.	Conflicts of interest		13:40
Items for discussion			
4.	Update from the Chief Executive	Chair	13:45
5.	HM Chief Inspector of Education's update	Gill Ritchie	14:00
6.	Horizon Scan 6.1 Cover paper, Monthly and Thematic Scan 6.2 Annex A – Horizon scan June-August 2024 6.3 Annex B – Programme for Government	Rob Strachan/ [Redacted]	14:15
7.	ES Strategic Planning Framework 7.1 Cover paper and Annual Action Plan 2024-25 7.2 Annex A – AAP 24-25 7.3 Annex B – Quarterly reporting cycle 7.4 Annex C – Support and Guidance planning and reporting 7.5 Annex D – Ready reckoner of monitoring and oversight arrangements 7.6 Annex E – Specification/Guidance for reporting to LT/AB	Rob Strachan	14:45
Comfort Break			15:15
8.	Finance 8.1 Finance monitoring report 8.2 Finance report, Annex 1 & 2 8.3 Corporate Finance Strategy 2024-25	[Redacted]	15:25
9.	Inspectorate Report on Activity and Staffing levels 9.1 Cover paper and Quarterly report (April to June 2024)	Gill Ritchie	15:45
10.	Management Information 10.1 Cover paper 10.2 Quarter 1 report, 2024-25	[Redacted]	16:00
11.	Audit and Risk Committee 11.1 Verbal update from last meeting on 12 September 2024 (including minutes)	John Fyffe	16:10
Any other business (including items for awareness)			

12.	Support and Improvement and Inspectorate Boards 12.1 Latest minutes from the Inspectorate Board 12.2 Latest minutes from the Support and Improvement Board	16:20
13.	Corporate communications <ul style="list-style-type: none"> • Are there any key messages from the meeting to convey to staff? • Next meeting is on 5 December 2024, 10:00 – 13:00. 	16:25