

Meeting:	Advisory Board
Date:	28/09/2022
Time:	10 am – 1 pm
Venue:	Microsoft Teams

Agenda

1	Welcome and apologies		10:00
2	Previous meeting <ul style="list-style-type: none"> Minute – 6 July 2022 Action log 		10:05
3	Declarations or conflicts of interest		10:10
Substantive items for discussion			
4	Education Reform 4.1 Update on Reform of Education Scotland 4.2 Engagement with Director for Education Reform	Gillian Hamilton & Clare Hicks	10:15
5	Chair's update	Chair	10:45
6	Transformation Programme: 6.1 Lessons Learned Report Executive Summary 6.2 Lessons Learned Report 6.3 Verbal Presentation	Craig Clement	11:00
7	Developing a culture of evaluation across ES 7.1 Role of the Corporate Performance Team 7.2 Verbal Presentation	Clare McAndrew	11:30
8	Organisation for Economic Co-operation and Development 8.1 Update on ES progress with OECD recommendations 8.2 Action Plan	Ollie Bray	11:50
9	Finance Update 9.1 Finance Report (as at 31 August 2022) 9.2 Finance Report (as at 31 August 2022) Annex 1 Summary 9.3 Finance Report (as at 31 August 2022) Annex 2 Graphs 9.4 Finance Report (as at 31 August 2022) Annex 3 Phased budgets within 15% slippage savings	Andrew Duncan	12:20
10	Management Information 10.1 Quarter 1 report	Gillian Ritchie	12:30
For awareness (comments by exception)			
11	Scrutiny Annual Programme 11.1 Programme of Inspection 2022/23	Janie McManus	12:35
12	Procurement Annual Reporting 12.1 Annual 2022/23 report	Gillian Hamilton	12:40
13	Audit and Risk Committee Update 13.1 Minutes	John Fyffe	12:45
14	Information Security Positioning 14.1 Information Security Plan	Anthony Bernstein	12:50
Any other business			
15	Are there any key messages from the meeting to convey to staff? Next meeting 7 December 2022, 10 am – 1 pm, Hybrid		12:55