Meeting	Audit & Risk Committee	
Date	30/11/2022	
Time	10:00 – 13:00	
Hybrid meeting:		

Pre-meet between Non-Executive Board Members and Internal Audit from 09:15.

Agenda

1	Welcome and apologies		10:00
2	Previous meeting 2.1　Minute – 7 September 2022 2.2　Action log		10:05
3	Declarations or conflicts of interest		10:15
Substantive items for discussion			
4	Internal Audit 4.1 IA Progress report 4.2 Quarterly Bulletin 4.3 EY Thought Leadership Considerations for DIAA	Gary Gibb / Jim Montgomery	10:20
5	External Audit 5.1 External Audit update paper Cover Paper 5.2 External Audit update paper	Chair to Introduce	10:35
6	Outstanding Audit Recommendations 6.1　Audit Recommendation Cover Paper 6.1.1 Audit Recommendation Tracker	Roz McCracken	10:45
7	Finance Update 7.1　Finance Report as at 31 October 2022 7.1.1 Expenditure to 31 October 2022 – Annex 1 7.1.2 Expenditure to 31 October 2022 – Annex 2	Gillian Howells	10:55
8	Risk Update 8.1　Education Scotland Risk Register Cover Paper 8.1.1 Education Scotland Risk Register 8.2　Directorate Heatmaps 8.2.1 Corporate Services RR 8.2.2 Regional RR 8.2.3 Scrutiny RR 8.2.4 National RR 8.2.5 PLL RR	Roz McCracken	11:25
9	9.1 ARC Self Evaluation & Report, and Review of ToR 9.2 ToR 21/22	Secretary	11:40
10	Reform update – verbal update	Gillian Hamilton	11:50
11	Glow DAO report 11.1 Glow – Microsoft Licences Project – DAO Update	Patricia Dougan	12:15

	11.2 Glow Online Productivity Suites Licences - Assurance Review - Sept 22 Final report		
Items for Noting/for information (comments by exception)			
12	12.1 Information Security Update		12:30
Any other Business			
13	Any Other Business • March meeting changed to 6 March • Meeting Schedule for Board to be published before the end of the year • Are there any risk implications from what has been discussed at this meeting? • Are there any key messages from the meeting to be conveyed to staff?		12:35

Next meeting is on 6 March 2023 at 10:00 – 13:00