

Meeting:	Advisory Board
Date:	18/01/2024
Time:	10.30 am – 13.00 pm
Location:	In -person

1.	Welcome and apologies  Please note that Neil Rennick, Director General for Education and Justice will join the meeting at 12:30 via Teams.		10:30	
2.	Previous meeting 2.1 Minutes – 10 October 2023 2.2 Action log		10:35	Education Scotland - Advisory Board - 2024 01 18 - 02.1 Minutes from meeting of 10 October 2023 (draft) <a href="https://erdm.scotland.gov.uk/documents/A46692832/details">https://erdm.scotland.gov.uk/documents/A46692832/details</a>  Education Scotland - Advisory Board - 2024 01 18 - 02.2 Action log <a href="https://erdm.scotland.gov.uk/documents/A46692893/details">https://erdm.scotland.gov.uk/documents/A46692893/details</a>
3.	Conflicts of interest		10:40	N/A
<b>Items for discussion</b>				
4.	Chair's update	Chair	10:45	N/A
5.	Education Scotland Risk Register 5.1 Risk report 5.2 Risk register 5.3 Risk heat map	[REDACTED]	11:00	Education Scotland - Advisory Board - 2024 01 18 - 05.1 Risk Register cover paper <a href="https://erdm.scotland.gov.uk/documents/A46684468/details">https://erdm.scotland.gov.uk/documents/A46684468/details</a>  Education Scotland - Advisory Board - 2024 01 18 - 05.2 Risk Register

				<a href="https://erdm.scotland.gov.uk/documents/A46684515/details">https://erdm.scotland.gov.uk/documents/A46684515/details</a>  Education Scotland - Advisory Board - 2024 01 18 - 05.3 Heat Map <a href="https://erdm.scotland.gov.uk/documents/A46684553/details">https://erdm.scotland.gov.uk/documents/A46684553/details</a>
6.	Finance 6.1 Finance monitoring report 6.2 Finance report, Annex 1 & 2	[REDACTED]	11:15	Education Scotland - Advisory Board - 2024 01 18 - 06.1 Finance Report <a href="https://erdm.scotland.gov.uk/documents/A46802919/details">https://erdm.scotland.gov.uk/documents/A46802919/details</a>  Education Scotland - Advisory Board - 2024 01 18 - 06.2 Finance Report Annex 1 & 2 <a href="https://erdm.scotland.gov.uk/documents/A46685153/details">https://erdm.scotland.gov.uk/documents/A46685153/details</a>
7.	Scrutiny report on activity and staffing levels 7.1 September-November report 2023	Gill Ritchie/ [REDACTED]	11:25	Paper to follow
8.	Management Information 8.1 Cover Paper 8.2 Quarter 2 report, 2023-24	[REDACTED]	11:35	Education Scotland - Advisory Board - 2024 01 18 - 08.1 Cover paper - Management Information Report - Quarter 2 2023-24 <a href="https://erdm.scotland.gov.uk/documents/A46688545/details">https://erdm.scotland.gov.uk/documents/A46688545/details</a>  Education Scotland - Advisory Board - 2024 01 18 - 08.2 Management Information Report - Quarter 2 2023-24 <a href="https://erdm.scotland.gov.uk/documents/A46688642/details">https://erdm.scotland.gov.uk/documents/A46688642/details</a>
9.	Audit and Risk Committee Verbal update from last meeting on 21 December 2023	John Fyffe	11:40	N/A
Comfort Break			11:50	

10.	Staff Survey Results 10.1 Staff Survey Summary Paper	[REDACTED]	12:00	Education Scotland - Advisory Board - 2024 01 18- 10.1 Corporate Governance - Advisory Board - People Survey 2023 Results  <a href="https://erdm.scotland.gov.uk/documents/A46805345/details">https://erdm.scotland.gov.uk/documents/A46805345/de tails</a>
11.	ES Restructure	Maureen Hamilton	12:10	N/A
12.	Education Reform 12.1 Letter from Reform SRO 12.2 Response from Cabinet Secretary	Gillian Hamilton	12:30	Education Scotland - Advisory Board - 2024 01 18- 12.1 Education Reform - SRO letter to ES interim Chief Executive Nov 2023  <a href="https://erdm.scotland.gov.uk/documents/A46688221/details">https://erdm.scotland.gov.uk/documents/A46688221/de tails</a>  Education Scotland - Advisory Board - 2024 01 18 - 12.2 - Education Reform - Cabinet Secretary letter to Gillian Hamilton - response to Advisory Board - December 23  <a href="https://erdm.scotland.gov.uk/documents/A46764440/details">https://erdm.scotland.gov.uk/documents/A46764440/de tails</a>
<b>Any other business (including items for awareness)</b>				
13.	<ul style="list-style-type: none"> <li>Next meeting is 22<sup>nd</sup> February 2024 - Strategic Discussion (agenda items to be agreed). 28<sup>th</sup> March 2024 - Advisory Board Meeting</li> </ul>		12:55	